

**SOUTH CENTRAL TRANSIT AUTHORITY
MINUTES**

DATE: October 17, 2018

TIME: 6:00 PM

PLACE: 1700 North Eleventh Street
Reading, PA

PURPOSE: Regular Monthly Meeting

ATTENDANCE: **Members:** Commissioner Kevin Barnhardt, Gail Landis, June Wolf, Dennis Rex, Cheryl Love, Bonnie Glover, James Schlegel, Timothy Snyder and Jeffrey Ouellet

Solicitor: Jill Nagy, Summers Nagy Law Offices

Staff: David W. Kilmer, Laura Hopko, Jeffrey Glisson, Sharon Stephens, and Rhonda Baer

Guests: Mark Glatz – Easton Coach, John Doerrman & William Frees - Amalgamated Transit Union #1345, Michael D. Golembiewski, and Raymond Gehrig

ORDER OF BUSINESS:

1. Call to Order

Chair June Wolf called the meeting to order at 6:00 p.m.

2. Public Comment on Agenda Items

None

3. Approval of the Minutes of the August 15, 2018 Regular Board Meeting.

Upon motion by Ms. Glover, seconded by Commissioner Barnhardt, the Board approved the minutes from the August 15, 2018 Regular Board Meeting.

4. Bills and Communications

Mr. Kilmer mentioned there is none.

5. Reports of Committees

A. Personnel Committee

Mr. Ouellet mentioned there are no reports.

B. Operations Committee

Ms. Glover mentioned there are no reports.

C. Finance Committee

Mr. Snyder mentioned the committee met prior to the meeting regarding the Draft Audit Preliminary Final Statements 2017. Results will be available next week.

D. Marketing Committee

Ms. Landis reported the monthly marketing report was included in the packet.

Upon motion by Commissioner Barnhardt, seconded by Mr. Rex, the Board approved the Reports of Committees.

6. Old Business

None

7. New Business

A. Resolution 12-18 Award of BTC Roof Replacement Bids

Mr. Kilmer mentioned that five bids were received on October 2, 2018 for the replacement of the roof at the transit center. The apparent low bidder was Garvey Roark LLC, West Chester, PA at a price of \$2,344,538. Pennoni, our engineer, reviewed the bids and they recommended award to the low bidder. Staff recommends approval.

Upon motion by Commissioner Barnhardt, seconded by Ms. Love, the Board approved the Resolution 12-18 Award of BTC Roof Replacement Bids.

B. Approval of Vehicle Disposal Bids

Mr. Kilmer mentioned, in the packet, there is a list of vehicles that are beyond useful life. Two buses, five vans, and eight minivans, plus some obsolete bus parts and a tire changer were placed on the public auction website for disposal. A copy of the bid tabulation is included in the packet. Staff recommends award to the highest bidders for each item as listed below:

FIXED ROUTE AND PARATRANSIT BUSES AND MISC EQUIPMENT/PARTS (OCTOBER 2018)										
Inventory Number	Department	Winning	Buyer	Address	City, State	# of	Year	Make	Model	Mileage
0539	Reading	\$2,511.00	Robert	Best Bus Sales 1216	Des Plaines IL	46	2005	Gillig	BRT_Low	434,164
0546	Reading	\$2,550.00	Robert	Best Bus Sales 1216	Des Plaines IL	32	2005	Gillig	BRT_Low	410,874
1238	Reading	\$9,920.00	Carol	Ridgeland Group Home 2504	Valrico FL	136	2012	Ford	Econoline	126,749
1240	Reading	\$9,920.00	Carol	Ridgeland Group Home 2504	Valrico FL	65	2012	Ford	Econoline	119,563
1241	Reading	\$10,000.00	Jacob	Mountain Green Rental	Killington VT	91	2012	Ford	Econoline	113,313
A-46	Lancaster	\$2,525.00	Laundre	Red Line Elite Corp 137-402 18th St	Lauralton NY	48	2012	Ford	E450	179,349
A-50	Lancaster	\$705.00	Mohamed	Derby City Auto 2606	Louisville KY	19	2012	Ford	E450	218,144
A-15	Lancaster	\$3,910.00	Chris Russo	Elite Home Care 2000 Bud	Spartanburg	72	2009	Dodge	Grand	225,664
A-18	Lancaster	\$4,510.00	Chris Russo	Elite Home Care 2000 Bud	Spartanburg	68	2009	Dodge	Grand	204,822
A-19	Lancaster	\$3,505.00	Chris Russo	Elite Home Care 2000 Bud	Spartanburg	34	2009	Dodge	Grand	194,500
A-20	Lancaster	\$5,610.00	Sam Hanna	Queen Mary 10	East	47	2009	Dodge	Grand	166,646
A-21	Lancaster	\$6,510.00	Sam Hanna	Queen Mary 10	East	70	2009	Dodge	Grand	162,833
A-22	Lancaster	\$5,311.00	Eymen	Newark Transport 161	Newark NJ	75	2009	Dodge	Grand	199,890
A-32	Lancaster	\$3,355.00	Chris Russo	Elite Home Care 2000 Bud	Spartanburg	44	2009	Dodge	Grand	244,859
A-33	Lancaster	\$5,011.00	Subhan	SS Metro Enterprises 1104E Ozark	Gastonia NC	81	2009	Dodge	Grand	206,726

FIXED ROUTE AND PARATRANSIT BUSES AND MISC EQUIPMENT/PARTS (OCTOBER 2018)										
Invent. Number	Department	Winning	Buyer	Address	City, State, Zip	# of	Year	Make	Model	Mileage
Tire Changer	Reading	\$400.0	Gary ..	3494 Amboy	Staten Island	38		Coats	40-400	
Miscellaneous Bus Parts— Obsolete	Reading	\$1,038.5	Aquiles	Eurotec Automotive 275 S Oates St	Dothan AL	42				
TOTAL BID AMOUNT		\$77,491.								

Upon motion by Mr. Rex, seconded by Mr. Ouellet, the Board approved the Approval of Vehicle Disposal Bids.

C. Resolution 13-18 Transfer of Federal Funds - Franklin Street Station

Mr. Kilmer mentioned that with the lease of the Franklin Street Station, SCTA is transferring the federal portion of this project to the facility expansion project in Reading and using state funds to replace the federal funds in the station. This will result in SCTA having a shared interest in the station along with BARTA. Staff recommends approval.

Upon motion by Commissioner Barnhardt, seconded by Ms. Love, the Board approved the Resolution 13-18 Transfer of Federal Funds - Franklin Street Station.

D. Draft FY 2018 Audit

Mr. Kilmer mentioned a copy of the draft audits for FY 2018 was distributed at the meeting. The Finance Committee met prior to the meeting to review with the auditors. RKL presented BARTA, RRTA and SCTA with no issues on the review report. No action is needed at this meeting.

E. Fiscal Year Summaries

Mr. Kilmer mentioned a copy of the fiscal year summaries for SCTA, BARTA and RRTA for FY 2018. This is for informational purposes only and shows the trends for the last five years. No action is needed.

F. Approval of August, 2018 Operating Statement

Mr. Kilmer mentioned for the month of August, total ridership in Lancaster showed a 9.8% increase with fixed route showing an 11.1% increase and shared ride showing a 3.0% increase. For Reading, total ridership showed a

4.0% increase with fixed route showing a 4.2% increase and shared ride showing a 2.1% increase. Total ridership for the month was 424,940 for fixed route and 49,083 for shared ride for a total of 474,023 rides for the month of August, 2018 compared to 445,871 rides last August for an increase of 6.3% overall.

Financially for August 2018, Lancaster showed \$875,161 in operating revenue combined with operating grants of \$610,994 for total revenue of \$1,486,155 against total expenses of \$1,503,519 for a net loss of \$17,364 on shared ride. For Reading, operating revenues \$988,987 combined with operating grants of \$879,828 for total revenue of \$1,868,815 against expenses of \$1,672,156 for a net gain of \$196,659 for Special Services. Overall, for August, operating revenue was \$1,864,148 combined with operating grants of \$1,490,822 for total revenue of \$3,354,970 against total expenses of \$3,175,675 for a net gain of \$179,295 all on shared ride.

Approval of September 2018 Operating Statement

Mr. Kilmer mentioned for the month of September, total ridership in Lancaster showed a 2.5% increase with fixed route showing a 3.6% increase and shared ride showing a 4.5% decrease. For Reading, total ridership showed a 2.3% decrease with fixed route showing a 2.5% decrease and shared ride showing a .3% increase. Total ridership for the month was 379,005 for fixed route and 40,686 for shared ride for a total of 419,691 rides for the month of September, 2018 compared to 421,430 rides last September for an decrease of .4% overall.

Financially for September 2018, Lancaster showed \$699,369 in operating revenue combined with operating grants of \$613,208 for total revenue of \$1,312,577 against total expenses of \$1,289,524 for a net gain of \$23,053 on shared ride. For Reading, operating revenues \$683,339 combined with operating grants of \$624,042 for total revenue of \$1,307,381 against expenses of \$1,296,806 for a net gain of \$10,575 for Special Services. Overall, for September, operating revenue was \$1,382,708 combined with operating grants of \$1,237,250 for total revenue of \$2,619,958 against total expenses of \$2,586,330 for a net gain of \$33,628 all on shared ride

Upon motion by Mr. Schlegel, seconded by Ms. Glover, the Board approved the Approval of August 2018 and September 2018 Operating Statements.

8. Public Comment

Mr. Raymond Gehring stated an inquiry, if possible, to have a bus run to Glad Tidings Assembly of God Church in West Lawn. Mr. Gehring mentioned this is an idea with the Staff at the Church if BARTA can do a trial run with adding two additional stops on Sunday mornings to the Berkshire Mall route. Mr.

Kilmer mentioned they would look at it to see if it is possible to do the two trips to make it cohesive without paying a lot of unnecessary time. Chair June Wolfe mentioned if Mr. Gehring provided the Sunday service times. Mr. Gehring stated his understanding, the service times were provided in the email sent to BARTA from the Church Pastor.

Mr. Kilmer mentioned he wanted to bring up an issue for the Board to be aware. In the recent State budget at the very last minute, they put in a provision that requires the Department of Human Services to issue a RFP by the end of year to contract out for Statewide or Regional broker for all MATP services. This will exclude us and we have been doing these services for about 30 years or more. This is done throughout the Country and a lot of States, PA really is the only State that has very coordinated shared ride service due to the State Lottery, the persons with disabilities program and everything else. The State of PA is the third lowest cost provider for non-emergency medical transportation services as well as the most coordinated in the Country. To pull this service away from us is about 30-40% of our service. State Association leaders have met or sent out emails to many Legislators. There is a potential with part of next year's budget, with this program pulled out, we will have to do some fare increases again on shared ride, due to negative affect on other programs. This is going on statewide and every transit system is facing the same issue. Mr. Kilmer mentioned he has a one-page sheet with highlights and will distribute it out to the Board.

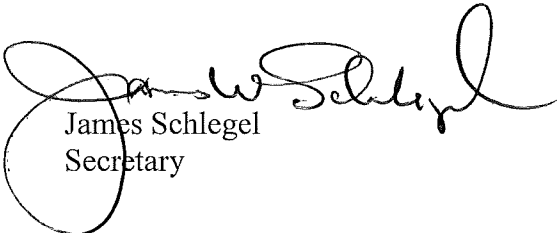
Mr. Kilmer mentioned on a good note, we continue to work with both Chambers in both counties about providing access to jobs down in the turnpike area and there will be another meeting coming up.

9. Adjournment

With no further business to discuss, the meeting adjourned at 6:35 p.m., upon motion by Commissioner Barnhardt, seconded by Mr. Schlegel.

Mr. Kilmer mentioned before everyone leaves, as he was remised, Sharon Stephens is now the new Director of Operations here at BARTA.

Respectfully submitted,


James Schlegel
Secretary