

**SOUTH CENTRAL TRANSIT AUTHORITY  
MINUTES**

DATE: May 15, 2019

TIME: 12:00 PM

PLACE: 45 Erick Road  
Lancaster, PA

PURPOSE: Regular Monthly Public Board Meeting

ATTENDANCE: **Members:** Commissioner Kevin Barnhardt, Bonnie Glover, Gail Landis, Cheryl Love, Dennis Rex, Jeffrey Ouellet, June Wolf, James Schlegel, and Sandra Thompson

**Solicitor:** Jill Nagy, Summers Nagy Law Offices

**Staff:** David W. Kilmer, Jeffrey Glisson, Gregory Downing, Rhonda Baer and Jennifer Boley

**Guests:** Mark Glatz – Easton Coach, and Dane St. Clair

ORDER OF BUSINESS:

1. Call to Order

Chairman Kevin Barnhardt called the meeting to order at 12:14 p.m.

2. Public Comment on Agenda Items

None

3. Approval of Minutes of the April 17, 2019 Regular Board Meeting.

Chairman Kevin Barnhardt mentioned the minutes from the April 17, 2019 regular Board Meeting is in the packet.

Upon motion by Ms. Glover, seconded by Ms. Thompson, the Board approved the minutes from the April 17, 2019 Regular Board Meeting.

4. Bills and Communications

Mr. Kilmer mentioned there is none.

5. Reports of Committees

A. Personnel Committee

Mr. Kilmer, on behalf of Mr. Ouellet, mentioned there are no reports.

B. Operations Committee

Ms. Glover mentioned there are no reports.

C. Finance Committee

Chairman Barnhardt, on behalf of Mr. Snyder, mentioned there are no reports.

D. Marketing Committee

Ms. Landis reported the monthly marketing report is included in the packet.

Upon motion by Ms. Thompson, seconded by Mr. Rex, the Board approved the Reports of Committees.

6. Old Business

A. Approval of Operating Budget for FY 2020 –

Mr. Kilmer mentioned a copy of the operating budget was provided at last month's meeting for review. The budget includes adding service in both communities and restructuring the fares for both fixed route services. Staff recommends approval.

Upon motion by Ms. Thompson, seconded by Ms. Wolf, the Board approved the Approval of Operating Budget for FY 2020.

B. Approval of Program of Projects for FFY 2019 –

Mr. Kilmer mentioned public hearings were scheduled and held in both communities on the proposed use of FTA funding for FFY 2019 for capital projects. A recommendation presented at the Board meeting.

Upon motion by Ms. Thompson, seconded by Ms. Love, the Board approved the Approval of Program of Projects for FFY 2019

7. New Business

A. Resolution 03-19 - Recognition of Dane St. Clair –

Mr. Kilmer mentioned Mr. St. Clair is the last employee that came over from the private Conestoga Transportation Company and has decided to retire after 47 years of service to the Red Rose Transit Authority.

Upon motion by Ms. Glover, seconded by Mr. Rex, the Board approved Resolution 03-19 - Recognition of Dane St. Clair.

B. Award of Vehicle Disposal Bids -

Mr. Kilmer mentioned there was one bus and one paratransit van listed for disposal on the public auction web site. The total bid amount received was \$10,970.00. Results of the bids are as follows:

FIXED ROUTE AND PARATRANSIT BUSES (MAY 2019)									
Inventory									
Number	Department	Winning Bid	Buyer	City, State, Zip	# of Bids	Year	Make	Model	Mileage
A-60	Lancaster Operations	\$6,610.00	Tom Doyle	Camden, OH 45311	89	2013	Ford	E450 Challenger	191,374
Bus #0549	Reading Operations	\$4,360.00	Robert Zimmerman Best Bus Sales	Des Plaines, IL	155	2005	Gillig	BRT Low Floor	434,039
<b>TOTAL BID AMOUNT RECEIVED</b>		<b>\$10,970.00</b>							

Upon motion by Mr. Rex, seconded by Ms. Thompson, the Board approved the Award of Vehicle Disposal Bids.

C. Purchase of Battery Module for Allison Hybrid –

Mr. Kilmer mentioned there is one 2010 Allison hybrid bus in Reading that has experienced a failure of the hybrid battery module. With this model, the complete battery pack has to be replaced at a cost of \$56,591.52 and the replacement module can only be purchased from Allison. This bus is not eligible to be replaced until 2022 and is needed for everyday service. This is a sole source purchase and staff recommends approval.

Upon motion by Ms. Wolf, seconded by Ms. Glover, the Board approved the Purchase of Battery Module for Allison Hybrid.

D. Proposed Route & Schedule Changes – Reading –

Mr. Kilmer mentioned a copy of the proposed changes was presented at the Board meeting. A public hearing will be scheduled prior to next month's meeting for approval of the changes. No action required at this time.

E. Draft Proposed Route & Schedule Changes – Lancaster –

Mr. Kilmer mentioned a copy of the proposed changes was presented at the Board meeting. A public hearing will be scheduled prior to next month's meeting for approval of the changes. No action required at this time.

F. Approval of Operating Statements for April, 2019 –

Mr. Kilmer mentioned for the month of April total ridership in Lancaster showed a 6.0% increase with fixed route showing a 6.5% increase and shared ride showing a 3.2% increase. For Reading, total ridership showed a .6% increase with fixed route showing a .1% decrease and shared ride showing a 6.0% increase. Total ridership for the month was 388,887 for fixed route and 46,357 for shared ride for a total of 435,244 rides for the month of April, 2019 compared to 423,455 rides last April for an increase of 2.8% overall. For the nine months of the fiscal year, fixed route ridership is down 1.7%, while shared ride showed a 3.1% gain overall.

Financially for April 2019, Lancaster showed \$799,887 in operating revenue combined with operating grants of \$609,095 for total revenue of \$1,407,981 against total expenses of \$1,398,712 for a net gain of \$9,269 on shared ride. For Reading, operating revenues \$749,398 combined with operating grants of \$423,209 for total revenue of \$1,172,607 against expenses of \$992,178 for a net gain of \$180,429 for Special Services. Overall, for April, operating revenue was \$1,548,285 combined with operating grants of \$1,032,304 for total revenue of \$2,580,589 against total expenses of \$2,390,890 for a net gain of \$189,698 all on shared ride. For the nine months of the fiscal year, revenue is 81.4 % of budget, grants are at 73.6% of budget, and expense is 75.2% of budget.

Upon motion by Mr. Ouellet, seconded by Ms. Love, the Board approved the Approval of Operating Statements for April 2019.

8. Public Comment

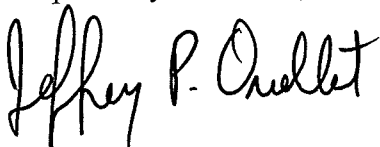
Ms. Landis, on behalf of Greater Reading Chamber of Alliance, thanked Mr. Jeffrey Glisson for speaking at the May 3, 2019 event, on behalf of South Central Transit Authority with an overview on how transit works.

Mr. Kilmer presented Mr. Dane St. Clair with a signed Resolution certificate holder along with an antique fare box for his service with Red Rose Transit Authority.

9. Adjournment

With no further business to discuss, the meeting adjourned at 12:29 p.m., upon motion by Ms. Thompson, seconded by Ms. Love.

Respectfully submitted,



Jeffrey P. Ouellet  
Secretary

