

**SOUTH CENTRAL TRANSIT AUTHORITY  
MINUTES**

DATE: January 20, 2021  
TIME: 6:00 PM  
PLACE: Virtual Meeting  
PURPOSE: Regular Monthly Meeting  
ATTENDANCE: Members: Commissioner Kevin Barnhardt, Bonnie Glover, Gail Landis, Cheryl Love, Jeffrey Ouellet, Dennis Rex, James Schlegel, Timothy Snyder, and June Wolf.

Solicitor: Jill Nagy, Summers Nagy Law Offices

Staff: David W. Kilmer, Laura Hopko, Gregory Downing, Jeff Glisson, Sharon Stephens, Jason Corbin, and Natasha Steffenhagen.

Guest: Michael Golembiewski, Berks County Planning Commission

ORDER OF BUSINESS:

1. Call to Order

Chairman Kevin Barnhardt called the meeting to order at 6 p.m.

2. Public Comment on Agenda Items

None.

3. Approval of the Minutes of the December 16, 2020 Regular Board Meeting.

Chairman Kevin Barnhardt mentioned that the minutes from the December 16, 2020 Regular Board Meeting are in the packet and approved by the Board as presented.

4. Bills and Communications

None.

5. Reports of Committees

A Personnel Committee – Jeff Ouellet, Chair

None.

B. Operations Committee – Bonnie Glover, Chair

None.

C. Finance Committee – Timothy Snyder, Chair

None.

D. Marketing Committee – Gail Landis, Chair

Chairman Kevin Barnhardt mentioned the monthly marketing report is included in the packet.

6. Old Business

None.

7. New Business

A. Nominating Committee – Election of Officers

Nominating Committee - Election of Officers – The Nominating Committee has a proposed slate of Officers that is included in the Board packet.

Upon motion by Ms. Landis, seconded by Mr. Schlegel, the Board approved the election of Officers.

B. Appointment of Solicitor

Appointment of Solicitor for 2021–This will be the second year of a five-year contract with Summers Nagy with the hourly rate of \$175.00, as stated in their proposal from last year. Staff recommends award to Summers Nagy.

Upon motion by Ms. Landis, seconded by Ms. Glover, the Board approved the award of Solicitor to Summers Nagy.

C. Appointment of Labor and Other Services

Appointment of Labor Services for 2021 – This will be the second year of a five year contract with Stevens & Lee with an hourly rate of \$280.00 for labor and other legal services. Staff recommends approval.

Upon motion by Ms. Glover, seconded by Mr. Ouellet, the Board approved the award of Labor Services to Stevens & Lee.

D. Resolution 01-21 Award of Real Estate Services

Resolution 01-21 Award of Real Estate Services – A RFP was issued to solicit real estate services to assist the Authority in identifying potential sites for the construction of a shared ride facility. A recommendation will be presented at the Board meeting.

Mr. Kilmer mentioned that no proposals were received for Resolution 01-21. No action will be taken at this time.

E. Award of Surplus Vehicle Disposal

Award of Surplus Vehicle Disposal – There are 11 paratransit vans listed on the auction web site for disposal this month. A copy of the bid tabulation and recommendation will be presented at the Board meeting.

Upon motion by Ms. Landis, seconded by Ms. Wolf, the Board approved the award of Surplus Vehicle Disposals to the highest bidder.

F. Approval of Operating Statement for December, 2020

Approval of Operating Statement for December, 2020 - For the month of December, ridership in Lancaster showed a 45.1% decrease with fixed route showing a 43.7% decrease and shared ride showing a 54.4% decrease. For Reading, ridership showed a 43.4% decrease with fixed route showing a 43.0% decrease and shared ride showing a 48.1% decrease. Total ridership was 198,985 for fixed route and 19,409 for shared ride for a total for the month of November at 218,394 compared to 390,704 rides last December for a decrease of 44.1% overall.

Financially for December, 2020, Lancaster recorded \$300,081 in operating revenue combined with operating grants of \$1,127,284 for total revenue of \$1,427,365 against total expenses of \$1,427,365. For Reading, operating revenues of \$306,139 combined with operating grants of \$1,390,591 for total revenue of \$1,696,730 against expenses of \$1,696,730. For the first six months of the fiscal year, operating revenue is at 23.8% and operating grants are 68.5% for total revenue of 45.3% compared to expenses at 45.5%

Upon motion by Mr. Schlegel, seconded by Ms. Love, the Board approved the Operating Statement for December, 2020.

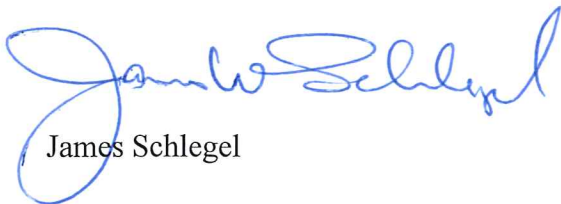
8. Public Comment

None.

9. Adjournment

With no further business to discuss, the meeting adjourned at 6:12 p.m., upon motion by Ms. Glover, seconded by Mr. Snyder.

Respectfully submitted,



James Schlegel