



Single Audit Report

June 30, 2017



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South Central Transit Authority

Table of Contents

June 30, 2017

	Page
Report Distribution List	1
Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i> and the Audit Requirements of the Pennsylvania Department of Transportation	2 and 3
Report on Compliance for Each Major Federal Program; Report on Internal Control over Compliance; and Report on the Schedules of Expenditures of Federal Awards Required by the Uniform Guidance and the Pennsylvania Department of Human Services	4 to 6
Schedule of Expenditures of Federal Awards	7
Notes to Schedule of Expenditures of Federal Awards	8
Summary Schedule of Prior Audit Findings	9
Schedule of Findings and Questioned Costs	10 and 11
Schedule of Pennsylvania Department of Human Services Expenditures	12

South Central Transit Authority

Report Distribution List

June 30, 2017

Board of Directors
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45 Erick Road
Lancaster, PA 17601

Lancaster County Behavioral Health/
Developmental Services and Mental Retardation
50 N. Duke Street
P.O. Box 83480
Lancaster, PA 17608-3480

Federal Audit Clearinghouse
1201 E. 10th Street
Jeffersonville, IN 47132

U.S. Department of Transportation
Federal Transit Administration
TBP-24 Room 9424
400 7th Street, N.W.
Washington, DC 20590

U.S. Department of Transportation
Federal Transit Authority
Region 3 Office
1760 Market Street
Suite 500
Philadelphia, PA 19103

Federal Transit Administration
1760 Market Street
Suite 500
Philadelphia, PA 19103

Commonwealth of Pennsylvania
Bureau of Audits
Special Audit Services Division
Forum Place, 8th Floor
555 Walnut Street
Harrisburg, PA 17101

Lancaster County
50 N. Duke Street
P.O. Box 83480
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Lancaster County Office of Aging
50 N. Duke Street
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Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* and the Audit Requirements of the Pennsylvania Department of Transportation

Independent Auditor's Report

To the Board of Directors
South Central Transit Authority
Lancaster, Pennsylvania

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and the audit requirements of the Pennsylvania Department of Transportation, the financial statements of the South Central Transit Authority (the Authority) as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise South Central Transit Authority's basic financial statements, and have issued our report thereon dated December 4, 2017.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered South Central Transit Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of South Central Transit Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of South Central Transit Authority's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether South Central Transit Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and the audit requirements of the Pennsylvania Department of Transportation.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and the audit requirements of the Pennsylvania Department of Transportation in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

RKL LLP

December 4, 2017
Lancaster, Pennsylvania



Report on Compliance for Each Major Federal Program; Report on Internal Control over Compliance; and Report on the Schedules of Expenditures of Federal Awards Required by the Uniform Guidance and the Pennsylvania Department of Human Services

Independent Auditor's Report

To the Board of Directors
South Central Transit Authority
Lancaster, Pennsylvania

Report on Compliance for Each Major Federal and DHS Program

We have audited the South Central Transit Authority's compliance with the types of compliance requirements described in the OMB, *Compliance Supplement*, and the Pennsylvania Department of Human Services (DHS), *Single Audit Supplement* (the Supplement), that could have a direct and material effect on each of the South Central Transit Authority's major federal and DHS programs for the year ended June 30, 2017. The South Central Transit Authority's major federal and DHS programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal and DHS programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of South Central Transit Authority's major federal and DHS programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements of Federal Awards* (Uniform Guidance and the Supplement). Those standards, the Uniform Guidance, and the Supplement require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal or DHS program occurred. An audit includes examining on a test basis evidence about South Central Transit Authority's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

Auditor's Responsibility (continued)

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal and DHS program. However, our audit does not provide a legal determination of the South Central Transit Authority's compliance.

Opinion on Each Major Federal and DHS Program

In our opinion, the South Central Transit Authority complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal and DHS programs for the year ended June 30, 2017.

Report on Internal Control over Compliance

Management of South Central Transit Authority is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance we considered South Central Transit Authority's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal and DHS program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal and DHS program and to test and report on internal control over compliance in accordance with the Uniform Guidance and the Supplement, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of South Central Transit Authority's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal or DHS program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or DHS program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, with a type of compliance requirement of a federal or DHS program, that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and DHS. Accordingly, this report is not suitable for any other purpose.

Report on the Schedules of Expenditures of Federal and DHS Awards Required by the Uniform Guidance

We have audited the financial statements of South Central Transit Authority as of and for the year ended June 30, 2017, and have issued our report thereon, dated December 4, 2017, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedules of expenditures of federal and DHS awards are presented for purposes of additional analysis as required by the Uniform Guidance and DHS and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedules of expenditure of federal and DHS awards are fairly stated in all material respects in relation to the financial statements as a whole.

RKL LLP

December 4, 2017
Lancaster, Pennsylvania

South Central Transit Authority

Schedule of Expenditures of Federal Awards

June 30, 2017

Federal Grantor/Pass-Through Grantor/Program Title	Federal CFDA Number	Pass-Through Grantor's Number	Expenditures
U.S. Department of Transportation, Federal Transit Administration			
Federal Transit Grants Cluster			
Federal Transit-Formula Grants	20.507	PA-2016-017	\$ 404,545
Federal Transit-Formula Grants	20.507	PA-90-X834	6,244
Federal Transit-Formula Grants	20.507	PA-2016-017	<u>2,954,937</u>
Total Federal Transit Grants Cluster			<u>3,365,726*</u>
Public Transportation Research, Technical Assistance, and Training	20.514	PA-26-0003	<u>618,193</u>
Transit Services Programs			
Passed through the Commonwealth of Pennsylvania Enhanced Mobility of Seniors & Individuals with Disabilities	20.513	PA-37-X052	508,483
Passed through Red Rose Transit Authority, Job Access and Reverse Commute Program	20.516	PA-37-X052	110,107
Passed through Berks Area Regional Transit Authority, Job Access and Reverse Commute Program	20.516	PA 2016-017	<u>443</u>
Total U.S. Department of Transportation, Federal Transit Administration			<u>619,033</u>
U.S. Department of Health and Human Services			
Passed through Lancaster County, Medical Assistance Transportation Program	93.778	N/A	1,268,717
Passed through Berks County, Medical Assistance Transportation Program	93.778	N/A	<u>1,292,479</u>
Total U.S. Department of Health and Human Services			<u>2,561,196*</u>
Total Federal Awards Expended			<u>\$ 7,164,148</u>

* Denotes major program as defined by the Uniform Guidance.

South Central Transit Authority

Notes to Schedule of Expenditures of Federal Awards

June 30, 2017

Note 1 - Significant Accounting Policies

The South Central Transit Authority (the Authority) maintains its accounting records in accordance with accounting principles generally accepted in the United States of America. The financial information contained in the schedule of expenditures of federal awards has been prepared on the basis of accounting practices prescribed under the terms of Federal Operating Assistance and Capital Grants with the Federal Transit Administration. The practices differ from accounting principles generally accepted in the United States of America as follows:

1. Depreciation is not allowed as a project cost.
2. Certain expenditures that would not normally be included in the determination of net income are either allowable or unallowable for project purposes.

Note 2 - Indirect Cost Rate

Indirect cost of the Authority was based on actual time. The Authority did not elect to utilize the ten percent de minimis indirect cost rate.

Note 3 - Program Clusters

The following program cluster, as defined by the Uniform Guidance, was treated as a single program for determining major programs:

	<u>CFDA Number</u>	<u>Expenditures</u>
Transit Services Programs	20.513 and 20.516	<u>\$ 619,033</u>

South Central Transit Authority

Summary Schedule of Prior Audit Findings

June 30, 2017

Section II - Financial Statement Findings

None.

Section III - Federal Award Findings and Questioned Costs

None.

South Central Transit Authority

Schedule of Findings and Questioned Costs

June 30, 2017

Section I - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued: Unmodified

Internal control over financial reporting

Material weakness(es) identified? Yes No

Significant deficiency(ies) identified? Yes None Reported

Noncompliance material to financial statements noted? Yes No

Federal Awards

Internal control over major programs

Material weakness(es) identified? Yes No

Significant deficiency(ies) identified? Yes None Reported

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR Section 200.516(a)? Yes No

Identification of Major Programs

<u>CFDA Number(s)</u>	<u>Name of Federal Program</u>	<u>Amount Expended</u>
20.507	Federal Transit-Formula Grants	\$ 3,365,726
93.778	Medical Assistance Transportation Program	2,561,196
Dollar threshold used to distinguish between Type A and Type B programs:		\$ 750,000
Auditee qualified as low-risk auditee?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

South Central Transit Authority

Schedule of Findings and Questioned Costs (continued)

June 30, 2017

Section II - Financial Statement Findings

None.

Section III - Federal Award Findings and Questioned Costs

None.

South Central Transit Authority

Schedule of Pennsylvania Department of Human Services Expenditures
June 30, 2017

Program (As Defined in the Pennsylvania Department of Human Services, <i>Single Audit Supplement</i>)	Combined Federal/State Expenditures for Fiscal Year Ended June 30, 2017
Medical Assistance Transportation Program	<u>\$ 5,122,391*</u>

* Major Pennsylvania Department of Human Services program. The amount expended under major Pennsylvania Department of Human Services programs for the fiscal year ended June 30, 2017 was \$5,122,391 or 100% of total Pennsylvania Department of Human Services program financial assistance.