

**SOUTH CENTRAL TRANSIT AUTHORITY
MINUTES**

DATE: April 15, 2015

TIME: 6:00 p.m.

PLACE: SCTA
45 Erick Road
Lancaster, PA 17601

PURPOSE: Regular Monthly Public Board Meeting

ATTENDANCE: **Members:** Commissioner Kevin Barnhardt, Bonnie Glover, Cindy Lonergan, Jeffrey Ouellet, Dennis Rex, James Schlegel, Timothy Snyder, Jeffrey R. Wibberley and June Wolf

Solicitor: Jill E. Nagy, Summers Nagy Law Offices

Staff: David W. Kilmer, Laura Hopko, and Melanie Heffner

Guests: Mark Glatz – Easton Coach

ORDER OF BUSINESS:

1. Call to Order

Chairman Kevin S. Barnhardt called the meeting to order at 6:00 p.m.

2. Public Comment on Agenda Items

None

3. Approval of Minutes of the March 18, 2015 Organizational Meeting.

The minutes of March 18, 2015 Organizational Meeting was approved as written.

4. Bills and Communications

Mr. Kilmer mentioned that in the handouts are copies of BARTA and RRTA's quarterly newsletter.

Mr. Kilmer reported that RRTA went live on Monday, April 13, 2015 with the AVL System. Board members received a copy of BusFinder. BARTA will go live on May 13, 2015. We had a few minor issues. Passengers are already using BusFinder and calling in with questions. Next week we will go live with the commercial that was shown at the last board meeting. The Bus Finder flyer is in every bus. We have not done a news

release because we needed to make sure it all worked properly. BARTA will be marketed the same way.

Mr. Kilmer mentioned that due to ongoing vandalism in RRTA and BARTA we might have to close the restrooms permanently for public use.

Mr. Kilmer reported that the Queen Street Garage might be sold out in May. The Children and Youth Department is moving and will be purchasing the last of the parking spaces available.

5. Reports of Committees

A. Personnel Committee

No report

B. Operations Committee

No report

C. Finance Committee

No report

D. Marketing Committee

No report

6. Old Business

None at this time

7. New Business

A. Resolution 8-15 Authorizing the Approval and Submission of the South Central Transit Authority Title VI Program

Mr. Kilmer mentioned in order for SCTA to file grant applications with the FTA, it must adopt a Title VI Program to show that the services are being provided in non-discriminatory manner. Both RRTA and BARTA already have approved Title VI Plans which the SCTA Board will then adopt and follow along with some public notices that will be placed on the SCTA Web page. Staff recommends approval.

Upon motion by Ms. Glover, seconded by Ms. Lonergan, the Board approved Resolution 8-15 Authorizing the Approval and Submission of the South Central Transit Authority title VI Program.

B. Draft Operating Budget for FY 2016 – A draft of the operating budget was given to each Board member. This budget will be discussed in further at the April 30, 2015 Board Retreat. Board action will not be necessary until the May meeting. There will be a Finance Committee meeting prior to the May meeting. Mr. Kilmer mentioned that the combined budget we would be under \$300,000 less than this year's budget.

C. Financial and Operating Reports for March, 2015

For BARTA, total ridership decreased by 12.7% with a 13.6% decrease in fixed-route and a 1.1% increase in shared-ride for the month of March. Financially, operating revenues of \$669,842 combined with operating grants of \$677,248 for total revenue of \$1,347,090, against expenses of \$1,347,090.

For RRTA, total ridership decreased 3.9% with a 4.3% decrease in fixed-route and a 1.3% decrease in shared ride. Financially, operating revenues of \$787,684 combined with operating grants of \$410,260 for total revenues of \$1,197,944, against expenses of \$1,137,213 for a net surplus of \$60,731. The surplus was all shared ride due to lower fuel prices.

Mr. Schlegel asked why BARTA's ridership is decreasing so much greater than RRTA's. Mr. Kilmer mentioned that the unemployment is different between Lancaster and Reading. We will look into this further because we do need to see why it is decreasing at such a high number. Mr. Kilmer also mentioned that this is also why we need to have Sunday service. People work seven days a week and they are in need of our services.

8. Public Comment

None

9. Adjournment

With no further business to discuss, the meeting adjourned at 6:27 p.m., upon motion by Ms. Glover, seconded by Ms. Lonergan.

Respectfully submitted,



June J. Wolf

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Secretary