

**SOUTH CENTRAL TRANSIT AUTHORITY
MINUTES**

DATE: April 18, 2018

TIME: 12:00 PM

PLACE: 1700 N. Eleventh St.
Reading, PA

PURPOSE: Rescheduled -Regular Monthly Meeting

ATTENDANCE: **Members:** June Wolf, Kevin Barnhardt, Gail Landis, James Schlegel,
Sandi Thompson, Jeffrey Ouellette and Dennis Rex.

Staff: David W. Kilmer, Jeffrey Glisson, Laura Hopko, Greg Downing,
Robert Fletcher and Rhonda Baer

Guests: Mark Glatz – Easton Coach, and Valdis Lacis - Reading Eagle,
Mike Golembiewski – Berks County Planning Commission, and Vincent
Long – Amalgamated Transit union Local #1345

ORDER OF BUSINESS:

1. Call to Order

Chairman June Wolf called the meeting to order at 12:00 p.m.

2. Public Comment on Agenda Items

None

3. Approval of Minutes of the March 28, 2018 Regular Board Meeting.

Upon motion by Commissioner Barnhardt, seconded by Mr. Schlegel, the Board approved the March 28, 2018 Board Meeting Minutes.

4. Bills and Communications

None

5. Reports of Committees

A. Personnel Committee

None

B. Operations Committee

None

C. Finance Committee

None

D. Marketing Committee

Mr. Kilmer mentioned the monthly marketing report was included in the packet.

Upon motion by Mr. Rex, seconded by Mrs. Thompson, the Board approved the Committee Reports.

6. Old Business

None

7. New Business

A. Resolution 03-18 Purchase of Six Shared Ride Vehicles

Mr. Kilmer mentioned these six new vehicles would replace vehicles in Lancaster that are beyond their useful life. The price is from the state contract with Creative Bus Sales at a per unit cost of \$72,965.83 for a total cost of \$437,795. SCTA has the federal and state funding for this purchase. Staff recommends approval.

Upon motion by Mr. Snyder, seconded by Commissioner Barnhardt, the Board approved Resolution 03-18 Purchase of Six Shared Ride Vehicles.

B. Approval to Purchase Parking Equipment Upgrades for BARTA Transportation Center

Mr. Kilmer mentioned Staff is requesting authorization to award a sole source contract to PSX for \$69,650.00 for the purchase and installation of upgraded parking equipment to provide hourly parking capability and improve accountability of the equipment. The purchase of the Amano McGann parking equipment supplied through PSX for the BTC Garage is intended to maintain compatibility with the Amano McGann parking garage equipment at the BTC and Queen Street Station Parking Garages. This equipment replaces the outdated and nonfunctional equipment at the garage that is over 12 years old. Staff recommends approval.

Upon motion by Mr. Rex, seconded by Commissioner Barnhardt, the Board Approved to Purchase Parking Equipment Upgrades for BARTA Transportation Center.

C. Approval of Agreement with the Reading Parking Authority

Mr. Kilmer mentioned at present, the RPA and BARTA have an existing twenty-year agreement for the daily operation and management of the two parking garages owned by BARTA. Due to financial issues with the RPA and the

accounting for these two garages, the RPA has agreed in principal to end the agreement effective May 1, 2018. SCTA would agree to buy out the contract for partial monies owed by the RPA for \$56,584.59 with SCTA receiving the balance of \$78,140.00 due by the RPA. A copy of the agreement is included in the Board packet. Staff recommends approval.

Upon motion by Commissioner Barnhardt, seconded by Mr. Ouellette, the Board Approved Agreement with the Reading Parking Authority.

D. Draft FY 2018-19 Operating Budget

Mr. Kilmer mentioned a draft of the proposed operating budget for FY 2018-19 is included in the Board packet. This budget includes adding fixed route service in both areas as a result of the TDP Update. The budget also assumes no fare increase for shared ride service. No approval is needed at this time.

E. Approval of the March, 2018 Operating Statements

Mr. Kilmer mentioned for the month of March, total ridership in Lancaster showed a 2.6 % decrease with fixed route showing a 2.0 % decrease and shared ride showing a 6.4 % decrease. For Reading, total ridership showed a 1.5 % increase with fixed route showing a 2.3% increase and shared ride showing a 7.6% decrease. Total ridership for the month was 378,759 for fixed route and 41,122 for shared ride for a total of 419,881 rides for the month of March, 2018 compared to 420,571 rides last March for an decrease of .2% overall.

Financially for March 2018, Lancaster showed \$797,172 in operating revenue combined with operating grants of \$605,272 for total revenue of \$1,402,445 against total expenses of \$1,384,149 for a net gain of \$18,295 on shared ride. For Reading, operating revenues \$786,909 combined with operating grants of \$857,477 for total revenue of \$1,644,386 against expenses of \$1,689,218 for a net loss of \$44,832 for Special Services. Overall, for March, operating revenue was \$1,584,081 combined with operating grants of \$1,462,749 for total revenue of \$3,046,831 against total expenses of \$3,073,367 for a net loss of \$26,536, all on shared ride.

Upon motion by Mrs. Thompson, seconded by Mr. Rex, the Board Approved the March 2018 Operating Statements.


8. Public Comment

None

9. Adjournment

With no further business to discuss, the meeting adjourned at 12:14 p.m., upon motion by Mrs. Thompson, seconded by Commissioner Barnhardt.

Respectfully submitted,



James Schlegel
Secretary