

**SOUTH CENTRAL TRANSIT AUTHORITY
MINUTES**

DATE: February 18, 2015

TIME: 6:00 p.m.

PLACE: SCTA
1700 N. 11th St.
Reading, PA 19604

PURPOSE: Regular Monthly Public Board Meeting

ATTENDANCE: **Members:** Commissioner Kevin Barnhardt, Dennis Rex, James Schlegel, Timothy Snyder, and June Wolf

Members who Skyped: Jeffrey R. Wibberley, Bonnie Glover, Cindy Lonergan, and Jeffrey Ouellet

Solicitor: Jill E. Nagy, Summers Nagy Law Offices

Staff: David W. Kilmer, Robert Fletcher, Jeffrey Glisson, Laura Hopko, Melanie Heffner, Robert Rimby, and Daniel Russell

Guests: William Frees, John Doerrman and Vada Doctor – Amalgamated Transit Union #1345, and Carole Duran - Reading Eagle Company

ORDER OF BUSINESS:

1. Call to Order

Chairman Kevin S. Barnhardt called the meeting to order at 6:00 p.m.

2. Public Comment on Agenda Items

None

3. Approval of Minutes of the January 21, 2015 Organizational Meeting.

Upon motion by Mr. Snyder, seconded by Mr. Rex, the Board approved the January 21, 2015 minutes.

4. Bills and Communications

Mr. Kilmer gave the Board a copy of a notice from FTA that RRTA and BARTA were awarded a low or no emission vehicle deployment grant. We applied for this about eight months ago and we were one of a few agencies in the nation to receive the grant. We received a \$2.6 million grant.

5. Reports of Committees

A. Personnel Committee

No report

B. Operations Committee

No report

C. Finance Committee

No report

D. Marketing Committee

No report

6. Old Business

None at this time

7. New Business

A. Award Fuel Bid

Mr. Kilmer mentioned that we had a fuel bid opening at 4:00p.m. The first bid was for diesel fuel. We received five bids. The lowest bid was from Talley Petroleum Enterprises, Inc., Grantville, PA for Bid Unit Price per Gallon of \$2.0828. Currently Lancaster is paying \$3.08 and Reading is paying \$3.02. This is a significant savings. These prices are locked in for one year from April 1, 2015 through March 31, 2016. For Reading, the contract was from July through June. Reading will finish their current contract through June 30, 2015 and the new price contract will go into effect July 1, 2015 through March 31, 2015. That way Lancaster and Reading are both on the same cycle. The second bid was for gasoline and we received five bids. The lowest bid was from Talley Petroleum Enterprises, Inc. for Bid Unit Price per Gallon of \$1.7657. Currently we are paying \$2.7703. Just on the Diesel alone we will save over \$700,000.

Upon motion by Ms. Wolf, seconded by Mr. Schlegel, the Board approved to award diesel fuel and gasoline contract to Talley Petroleum Enterprises, Inc.

B. Financial Statement

Mr. Kilmer mentioned going forward we will include financial statements for both agencies in the board packet. The statement for SCTA is still being worked on. The statement from RRTA was included in the packet. RRTA had a good month with a surplus of \$88,000 on shared ride which is due to the Medical Assistance Transportation Program and a savings with the fuel prices going down with Easton Coach.

D. Board Retreat

Mr. Kilmer mentioned that we would like to have a half day Board Retreat to go over where we are standing, progress we have made in combining agencies, future services in both areas, where funding comes from, roles of the Board, etc. Agencies are being required to have Board Retreats by the State. Mr. Kilmer will send out an email to coordinate dates/times. We would like to get this accomplished in March.

7. Public Comment

A copy of BARTA's Annual Report was included in the Board packet. Next year we are hoping to do a SCTA Annual Report with both agencies.

8. Adjournment

With no further business to discuss, the meeting adjourned at 6:12 p.m., upon motion by Mr. Snyder, seconded by Mr. Rex.

Respectfully submitted,



June J. Wolf
Secretary