

**SOUTH CENTRAL TRANSIT AUTHORITY
MINUTES**

DATE: February 17, 2016

TIME: 6:00 p.m.

PLACE: SCTA
1700 N. 11th Street
Reading, PA 19604

PURPOSE: Regular Monthly Public Board Meeting

ATTENDANCE: **Members:** Commissioner Kevin Barnhardt, Bonnie Glover, Gail Landis, Cynthia Lonergan, Dennis Rex, Jeffrey Ouellet, James Schlegel, Timothy Snyder, and June Wolf.

Solicitor: Jill Nagy, Summers Nagy Law Offices

Staff: David W. Kilmer, Jeffrey Glisson, Laura Hopko, and Melanie Heffner.

Guests: William Frees and John Doerrman – Amalgamated Transit Union #1345 and David Kostival, the Reading Eagle

ORDER OF BUSINESS:

1. Call to Order

Chairman Kevin S. Barnhardt called the meeting to order at 6:00 p.m.

2. Public Comment on Agenda Items

None

3. Approval of Minutes of the January 20, 2016 Regular Board Meeting.

The minutes from the January 20, 2016 Regular Board Meeting were approved as written.

4. Bills and Communications

None

5. Reports of Committees

A. Personnel Committee

The Committee met prior to the Board meeting to discuss Pension Plan and Employee issues.

B. Operations Committee

No report

C. Finance Committee

No report

D. Marketing Committee

Ms. Glover mentioned the monthly marketing report was included in the packet. Mr. Kilmer mentioned that the RRTA and BARTA Quarterly Newsletter were distributed to everyone. April 1, 1976, is the official day RRTA began operations. This year marks the 40th Anniversary for RRTA. To commemorate this special day, RRTA is planning a rededication ceremony at the Queen Street Station at noon on April 1. We are rededicating the Queen Street Station in memory of Mr. James Lutz. We are also going to be given customers a special discount in the month of April; 40% off all 31-Day passes. Ms. Glover mentioned that the 10-Ride discount that is usually given in March will be moved to May this year for the anniversary.

6. Old Business

None

7. New Business

A. Award of Diesel and Gasoline Bids

Mr. Kilmer mentioned bids were due today February 17, 2016, at 4:00p.m. for the annual contract for both diesel and gasoline. As last year, both Rabbittransit in York and COLT in Lebanon are part of the overall bid package in hopes of getting better pricing. In the bid package there was an option bid for the second year. Board members received a copy of the bid tabulations. There were a total of five bids received from PAPCO, Inc., Aston, PA; Talley Petroleum Enterprises, Inc., Grantville, PA; Edris Oil Service, York, PA; Superior Plus Energy Services, Inc., Aston, PA; and, Petroleum Traders, Fort Wayne, IN. Staff recommends awarding the following:

1. First year diesel to PAPCO, Inc. at bid unit price per gallon \$1.3163 (w/Additive) and \$1.3013 (w/o Additive)

Upon motion by Ms. Glover, seconded by Mr. Schlegel, the Board approved the first year diesel to PAPCO, Inc. at bid unit price per gallon \$1.3163 (w/Additive) and \$1.3013 (w/o Additive).

2. First year gasoline to PAPCO, Inc. at bid unit price per gallon \$1.1669

Upon motion by Ms. Landis, seconded by Ms. Wolf, the Board approved first year gasoline to PAPCO, Inc. at bid unit price per gallon \$1.1669.

3. Second year diesel to PAPCO, Inc. at bid unit price per gallon \$1.5055 (w/Additive) and \$1.4905 (w/o Additive)

Upon motion by Mr. Rex, seconded by Mr. Ouellet, the Board approved second year diesel to PAPCO, Inc. at bid unit price per gallon \$1.5055 (w/Additive) and \$1.4905 (w/o Additive).

4. Second year gasoline to PAPCO, Inc. at bid unit price per gallon \$1.3214.

Upon motion by Mr. Rex, seconded by Mr. Ouellet, the Board approved second year gasoline to PAPCO, Inc. at bid unit price per gallon \$1.3214.

B. Approval for Disposal of Obsolete Vehicles

Mr. Kilmer mentioned there are ten 2003 Optima buses and one van that were placed on the public auction web site for disposal bids. All the vehicle are in Lancaster and were removed from award last month due to the tire value not being included last month. Final bids were due on the web site on Tuesday, February 16 at 4:00 PM. Bid tabulation was given to each Board member. The following are the tabulations. Staff recommends approval even though the reserve was not met on three vehicles.

<u>Vehicle</u>	<u>Award</u>	<u>Winning Bid</u>
2007 Ford Van	Debbie Wilson	\$3,550.00
2003 Optima Bus	Sharon Deimler	\$1,426.09
2003 Optima Bus	Clarence Risher	\$1,775.00
2003 Optima Bus	Gloria Aboagye	\$1,625.00
2003 Optima Bus	Sharon Deimler	\$1,625.00
2003 Optima Bus	Sharon Deimler	\$1,506.00
2003 Optima Bus	Sharon Deimler	\$1,506.00
2003 Optima Bus	Gloria Aboagye	\$1,625.00
2003 Optima Bus	Lukha Exilhomme	\$1,696.00
2003 Optima Bus	Philip Taylor	\$1,525.00
2003 Optima Bus	Gloria Aboagye	\$1,600.00

Upon motion by Ms. Glover, seconded by Ms. Lonergan, the Board approved the disposal of the ten 2003 Optima buses and 2007 Ford Van to the above winners.

C. Resolution 1-16 Award of Paratransit Vehicle Purchase

Mr. Kilmer mentioned state funding is available to purchase twenty-four (24) paratransit vans, seventeen (17) for Lancaster at \$60,661 per vehicle and seven (7) for Reading at \$67,158 per vehicle. The difference in pricing is mainly due to the paint scheme for the Reading vehicles. All vehicles are being purchased from the State contract (COSTARS) for a total amount of \$1,489,843 from Rohrer Bus, Inc. Staff recommends approval.

Upon motion by Mr. Snyder, seconded by Ms. Wolf, the Board approved Resolution 1-16 Award of Paratransit Vehicle Purchase.

D. Resolution 2-16 Amending and Renaming Red Rose Transit Authority Salaried Employees Pension Plan

Mr. Kilmer mentioned a draft of the amended pension plan for SCTA salaried employees is included in the Board packet for review. The Personnel Committee has reviewed the document and recommends approval of the SCTA Pension Plan. The "new" Plan as previously approved by the Board will modify the existing RRTA Pension Plan and rename it the SCTA Pension Plan as well as modify the benefit levels. Staff recommends approval.

Upon motion by Mr. Ouellet, seconded by Ms. Wolf, the Board approved Resolution 2-16 Amending and Renaming Red Rose Transit Authority Salaried Employees Pension Plan.

E. Financial and Operating Reports for January 2016

Approval of January, 2016 Operating Statement - For the month of January, total ridership in Lancaster showed a 9.3% decrease with fixed route showing a 7.7 % decrease and shared ride showing a 18.9% decrease. For Reading, total ridership showed a 12.7% decrease with fixed route showing a 13.2% decrease and shared ride showing a 5.2% decrease.

Financially for January, for Lancaster, operating revenue was \$802,143 combined with operating grants of \$200,444 for total revenue of \$1,002,587 against expenses of \$728,654 for a net surplus of \$273,933. For Reading, operating revenue was \$345,279 combined with operating grants of \$262,567 for total revenue of \$607,846 against expenses of \$444,541 for a net surplus of \$163,306.

Upon motion by Mr. Snyder, seconded by Mr. Schlegel, the Board approved the Financial and Operating Reports for January 2016 subject to audit.

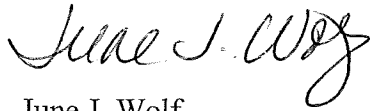
8. Public Comment

None

9. Adjournment

With no further business to discuss, the meeting adjourned at 6:30 p.m., upon motion by Ms. Landis, seconded by Mr. Rex.

Respectfully submitted,

A handwritten signature in cursive script that reads "June J. Wolf".

June J. Wolf
Secretary