

**SOUTH CENTRAL TRANSIT AUTHORITY
MINUTES**

DATE: February 15, 2017

TIME: 6:00 p.m.

PLACE: SCTA
1700 N. 11th St.
Reading, PA 19604

PURPOSE: Regular Monthly Public Board Meeting

ATTENDANCE: **Members:** Commissioner Kevin Barnhardt, Bonnie Glover, Gail Landis, Cynthia Lonergan, Jeffrey Ouellet, Dennis Rex, James Schlegel, Timothy Snyder, Jeffrey Wibberley and June Wolf.

Solicitor: Jill Nagy, Summers Nagy Law Offices

Staff: David W. Kilmer, Laura Hopko, Robert Fletcher, Jeffrey Glisson, and Melanie Heffner.

Guests: Mark Glatz – Easton Coach, William Frees, John Doerrman, Vada Doctor, Edwin Ferreira and Bethel Lewis – Amalgamated Transit Union #1345 and Valdis Lacis - Reading Eagle.

ORDER OF BUSINESS:

1. Call to Order

Chairman June Wolf called the meeting to order at 6:00 p.m.

2. Public Comment on Agenda Items

None

3. Approval of Minutes of the January 18, 2017 Regular Board Meeting.

Upon motion by Mr. Ouellet, seconded by Mr. Barnhardt, the Board approved the January 18, 2017 Board Meeting Minutes.

4. Bills and Communications

Mr. Kilmer gave a copy of the SCTA January 2017 Monthly Performance Report for Reading and Lancaster and a copy of the Annual Report.

5. Reports of Committees

A. Personnel Committee

Mr. Ouellet reported the Personnel Committee met prior to the meeting to go over personnel issues.

B. Operations Committee

None

C. Finance Committee

None

D. Marketing Committee

Mrs. Landis reported the monthly marketing report was included in the packet.

6. Old Business

None

7. New Business

A. Resolution 1-17 Purchase of Farebox Tickets

Mr. Kilmer mentioned a bid package was prepared to purchase an annual supply of the various electronic fare tickets used in Lancaster and Reading. One of the items added this time was to place bar codes on the tickets to ease with tracking inventory and lost passes. A copy of the bid tabulation is included in the Board packet. Staff recommends award to Electronic Data Magnetism, Inc. for a price of \$32,395.00 for the printing of RRTA and BARTA fare media with barcode.

Upon motion by Mr. Barnhardt, seconded by Mr. Rex, the Board Approved Resolution 1-17 Purchase of Farebox Tickets to Electronic Data Magnetism, Inc. for \$32,395.00.

B. Approve No Trespass-Loitering Policy

Mr. Kilmer mentioned an ongoing issue in both Lancaster and Reading is people loitering at the transit centers that create issues with paying customers and vandalism, particularly in the restrooms at the BARTA Transportation Center. To assist law enforcement, it is important that SCTA adopts a policy against both loitering and trespassing. This gives the police a policy that they can then enforce. Staff recommends approval.

Mr. Schlegel mentioned that there needs to be a change on Page 4 Item B, it states Pitt County and should be Berks County.

Upon motion by Mr. Barnhardt, seconded by Mr. Schlegel, the Board Approved the No Trespass-Loitering Policy with the change on page 4 item B.

C. Award of Surplus Vehicles

Mr. Kilmer mentioned there are ten vans and one bus in Reading and five vans and three buses in Lancaster listed on the public auction web site for disposal. Bid tabulation was given to each Board member. The following are the tabulations. Staff recommends approval.

<u>Operations</u>	<u>Vehicle</u>	<u>Award</u>	<u>Winning Bid</u>
Reading	2010 Ford E450 Phoenix	Jamey Jasmin	\$5,000
Reading	2010 Ford E450 Phoenix	Jamey Jasmin	\$4,326
Reading	2010 Ford E450 Phoenix	Ibrahim Adekeye	\$5,550
Reading	2010 Ford E450 Phoenix	Stefan Amraly	\$3,401
Reading	2010 Ford E450 Phoenix	Cassandra Hill	\$3,375
Reading	2010 Ford E450 Phoenix	Stefan Amraly	\$4,550
Reading	2010 Ford E450 Phoenix	Stefan Amraly	\$5,100
Reading	2010 Ford E450 Phoenix	Jamey Jasmin	\$6,100
Reading	2011 Ford E450 Phoenix	Stefan Amraly	\$5,600
Reading	2011 Ford E450 Phoenix	Joel Ilesanmi	\$5,800
Lancaster	2008 Ford E450 Phoenix	Dwight St. Louis	\$2,126.72
Lancaster	2008 Ford E450 Phoenix	Dwight St. Louis	\$1,525
Lancaster	2008 Ford E450 Phoenix	Chiron McKoy	\$1,825
Lancaster	2008 Ford E450 Phoenix	Cassandra Hill	\$2,210
Lancaster	2009 Ford E450 Phoenix	Cassandra Hill	\$3,500
Reading	2004 Optima Opus 34LF	Mary Osman	\$2,075
Lancaster	2003 Optima LFB30	Mary Osman	\$1,500
Lancaster	2003 Optima LFB30	Gloria Aboagye	\$2,550
Lancaster	2003 Optima LFB34	Mary Osman	\$2,001

Upon motion by Ms. Lonergan, seconded by Mrs. Landis, the Board approved the award of Surplus Vehicles to the above winners.

D. Approval of Vehicle Transfer with River Valley Metro, Illinois

Mr. Kilmer mentioned River Valley Metro is a small transit system in southern part of Illinois that is in need of two paratransit vans as backups. Due to the funding constraints, they are unable to purchase any replacement vans and both of their backups have engine failure. A request was made to SCTA to transfer two of the obsolete vans that were going up for disposal to River Valley Metro. Two of the obsolete vans from Reading would be transferred to River Valley Metro and when they are finished with the vans, SCTA would receive any revenue from their disposal. A copy of the transfer agreement was included in the Board packet. Staff recommends approval.

Upon motion by Ms. Glover, seconded by Mr. Ouellet, the Board approved the vehicle transfer with River Valley Metro, Illinois.

E. Approval of January, 2017 Financial and Operating Reports

Approval of January 2017 Operating Statement - For the month of January, total ridership in Lancaster showed an 6.2% increase with fixed route showing a 4.2% increase and shared ride showing a 18.9% increase. For Reading, total ridership showed an 8.9% increase with fixed route showing an 8.5% increase and shared ride showing an 13.8% increase.

Financially for January 2017, Lancaster showed \$823,806 in operating revenue combined with operating grants of \$825,725 for total revenue of \$1,649,531 against total expenses of \$1,588,647 for a gain of \$60,884. For Reading, operating revenues \$673,694 combined with operating grants of \$618,179 for total revenue of \$1,291,873 against expenses of \$1,297,376 for a loss of \$5,503.

Upon motion by Mr. Barnhardt, seconded by Mr. Rex, the Board approved the Financial and Operating Reports for January 2017 subject to audit.

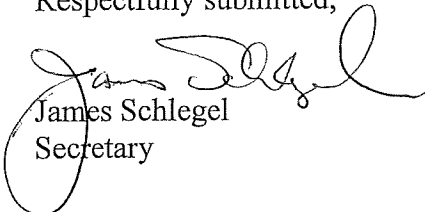
8. Public Comment

None

9. Adjournment

With no further business to discuss, the meeting adjourned at 6:15 p.m., upon motion by Mr. Snyder, seconded by Mr. Barnhardt.

Respectfully submitted,


James Schlegel
Secretary