

**SOUTH CENTRAL TRANSIT AUTHORITY  
MINUTES**

DATE: January 17, 2018

TIME: 6:00 p.m.

PLACE: SCTA  
45 Erick Rd.  
Lancaster, PA 17601

PURPOSE: Regular Monthly Public Board Meeting

ATTENDANCE: **Members:** Commissioner Kevin Barnhardt, Bonnie Glover, Gail Landis, Cynthia Urban, Jeffrey Ouellet, Dennis Rex, James Schlegel, Timothy Snyder, June Wolf and Sandy Thompson.

**Staff:** David W. Kilmer, Laura Hopko, Jeffrey Glisson, and Rhonda Baer.

**Guests:** Neil Ward, Lancaster County Commuter Rail Association.

ORDER OF BUSINESS:

1. Call to Order

Chairman June Wolf called the meeting to order at 6:01 p.m.

2. Public Comment on Agenda Items

None

3. Approval of Minutes of the December 20, 2017 Regular Board Meeting.

Upon motion by Commissioner Kevin Barnhardt, seconded by Mr. Rex, the Board approved the minutes from the December 20, 2017 regular Board Meeting Minutes.

4. Bills and Communications

None

5. Reports of Committees

A. Personnel Committee

None

B. Operations Committee

None

C. Finance Committee

None

D. Marketing Committee

Ms. Landis reported the monthly marketing report was included in the packet.

Upon motion by Commissioner Mr. Snyder, seconded by Ms. Glover, the Board approved the Reports of Committees.

6. Old Business

None

7. New Business

A. Election of Officers and Committee Assignments

Mr. Rex mentioned that in the board packet is a copy of the proposed 2018-2019 Board Officers. Mr. Rex recommends the following:

Chair – June Wolf; Vice-Chairman – Commissioner Kevin Barnhardt; Secretary – James Schlegel; Treasurer – Jeffrey Oulett

Upon motion by Mr. Rex, seconded by Commissioner Kevin Barnhardt, the Board approved the 2018-2019 Election of Board Officers.

B. Approval of File Disposal

Mr. Kilmer mentioned a list of files ready for disposal was included in the Board packet as well as a third list is provided.

Upon motion by Commissioner Kevin Barnhardt, seconded by Mrs. Urban, the Board approved the File Disposal.

C. Appointment of Solicitor

Mr. Kilmer mentioned this will be the fourth year of the five-year Agreement with Summers Nagy to perform legal services as Solicitor for the Authority. The proposed rate for 2018 is \$160 per hour, not \$145 presented last month. Last year's rate was \$155 per hour. Staff recommends approval.

Upon motion by Mr. Snyder, seconded by Ms. Landis, the Board Approved the Reappointment of Summers Nagy as Solicitor for the Authority.

D. Approval of December, 2017 Financial and Operating Reports

Mr. Kilmer mentioned for the month of December, total ridership in Lancaster showed a 6.9% decrease with fixed route showing a 7.0% decrease and shared ride showing a 6.3% decrease. For Reading, total ridership showed a 1.9% decrease with fixed route showing a 1.5% decrease and shared ride showing a 6.6% decrease. Total ridership for the month was 367,376 for fixed route, 39,749 for shared ride with a total of 407,125 rides for the month of December, 2017. Compared to 423,617 rides for December 2016 for a decrease of 3.9% overall.

Financially for December 2017, Lancaster showed \$784,436 in operating revenue combined with operating grants of \$740,834 for total revenue of \$1,500,458 for a net gain of \$24,811 on shared ride. For Reading, operating revenues \$733,960 combined with operating grants of \$652,131 for total revenue of \$1,386,091 against expenses of \$1,389,439 for a net loss of \$3,347 for Special Services.

Upon motion by Commissioner Kevin Barnhardt, seconded by Mr. Rex, the Board approved the Financial and Operating Reports for December 2017 subject to audit.


8. Public Comment

Neil Ward, Lancaster County Commuter Rail Association, presented a Mass Transit Conceptual packet. Mr. Ward briefly summarized the packet and stated he would touch base in the near future if the Board would need further information.

9. Adjournment

With no further business to discuss, the meeting adjourned at 6:35 p.m., upon motion Commissioner Kevin Barnhardt, seconded by Mr. Rex.

Respectfully submitted,

  
James Schlegel  
Secretary

