

**SOUTH CENTRAL TRANSIT AUTHORITY  
MINUTES**

DATE: July 15, 2015

TIME: 6:00 p.m.

PLACE: SCTA  
45 Erick Road  
Lancaster, PA 17601

PURPOSE: Regular Monthly Public Board Meeting

ATTENDANCE: **Members:** Commissioner Kevin Barnhardt, Jayne Dieruff, Bonnie Glover, Cindy Lonergan, James Schlegel, Timothy Snyder, Jeffrey R. Wibberley and June Wolf.

**Solicitor:** Jill E. Nagy, Summers Nagy Law Offices

**Staff:** David W. Kilmer, Jeffrey Glisson, Laura Hopko, Semia Hackett and Melanie Heffner

**Guests:** Mark Glatz – Easton Coach, William Frees and John Doerrman, Amalgamated Transit Union #1345, Val Lacis, Reading Eagle Company, David O’Connor, Lancaster Newspaper, Dan Robrish, Linda Schreiner and Ed Schreiner.

ORDER OF BUSINESS:

1. Call to Order

Chairman Kevin S. Barnhardt called the meeting to order at 6:02 p.m.

2. Public Comment on Agenda Items

None

3. Approval of Minutes of the June 17, 2015 Regular Board Meeting.

Upon motion by Mrs. Dieruff, seconded by Ms. Lonergan, the Board approved the minutes of June 17, 2015 Regular Board Meeting.

4. Bills and Communications

None

5. Reports of Committees

A. Personnel Committee

The committee met to review the Sub-Contract Agreements with BARTA and RRTA.

B. Operations Committee

Committee met to discuss the route and schedule changes for BARTA and RRTA. Action will be taken at the BARTA and RRTA meetings.

C. Finance Committee

No report

D. Marketing Committee

Ms. Glover mentioned the monthly marketing report is included in the packet. The websites are picking up hits again. Mr. Kilmer mentioned that in the Board packet are the stories of the winners of the Dump the Pump contest for Reading and Lancaster.

6. Old Business

None

7. New Business

A. Award of Printing Schedule Bids

Mr. Kilmer mentioned that we only received one bid for the printing of the two ride guides. The bid was from Susquehanna Printing that has printed both ride guides in the past. The cost for each guide to print a 100,000 copies was \$12,180.93 for Lancaster (64 pages) and \$15,446.59 for Reading (80 pages) or a total cost of \$27,627.52. The cost is deemed reasonable based on prior printing costs and staff recommends approval.

Upon motion by Ms. Glover, seconded by Mrs. Wolf, the Board approved the printing of Schedule bids to Susquehanna Printing.

B. Approval of Fiscal Year 2016 Performance Measures

Mr. Kilmer mentioned that he would like to table this until next month's meetings. Since we are at the end of the Fiscal Year, Mr. Kilmer would prefer to use current data for the performance measures.

C. Ratification of Subcontract Agreement with BARTA

Mr. Kilmer mentioned the Board approved the subcontract in principle at last month's meeting by Resolution and the copy of the actual terms and conditions is included in the Board packet for review. The Personnel Committee met to review the agreement. Staff recommends approval.

Upon motion by Mr. Snyder, seconded by Ms. Dieruff, the Board approved Subcontract Agreement with BARTA.

D. Ratification of Subcontract Agreement with RRTA

Mr. Kilmer mentioned the Board approved the subcontract in principle at last month's meeting by Resolution and the copy of the actual terms and conditions is included in the Board packet for review. The Personnel Committee met to review the agreement. Staff recommends approval.

Upon motion by Mr. Wibberley, seconded by Ms. Lonergan, the Board approved Subcontract Agreement with RRTA.

E. Financial and Operating Reports for June, 2015

For BARTA, total ridership decreased by 4.5% with a 5.2% decrease in fixed-route and a 5.6% increase in shared-ride for the month of June. Financially, operating revenues of \$655,810 combined with operating grants of \$913,265 for total revenue of \$1,569,075, against expenses of \$1,569,075. For the Fiscal Year, operating expenses were \$711,899 below budget and revenues were 4.79% higher than budget.

For RRTA – Due to the end of the fiscal year and continuing issues with Ecolane, the monthly statements are not available.

Upon motion by Mrs. Dieruff, seconded by Mr. Snyder, the Board accepted the June 2015 Operating Statements, subject to audit.

8. Public Comment

Mr. Kilmer mentioned that BARTA's Special Services will be changing to Ecolane in September. The Shared Ride fare will be going from a zone fare structure to a mileage based structure. There will be a public hearing on Tuesday, August 18. An Advisory Committee meeting will take place prior to the hearing. Action will be needed from the Board at the August meeting. There is no cost to BARTA because this is a statewide system they are requiring and the state pays for the transition.

Commissioner Barnhardt mentioned that we have been in contact with Chief Clerk in Cumberland County regarding the seven other counties in South Central Region. We have been informally discussing consolidation or shared services. Mr. Kilmer and Commissioner Barnhardt will be making a presentation next Wednesday in Harrisburg. They want to hear the SCTA experience of what we went through to get to where we are today.

Mr. Kilmer reported that we will extend the free VF Park-N-Ride till July 31 to promote the use of the bus since the closer of Buttonwood St. Bridge. On the first day we gave our mugs and other BARTA promotional items to passengers.

9. Adjournment

With no further business to discuss, the meeting adjourned at 6:19 p.m., upon motion by Mrs. Dieruff, seconded by Ms. Glover.

Respectfully submitted,



June J. Wolf  
Secretary