

**SOUTH CENTRAL TRANSIT AUTHORITY
MINUTES**

DATE: May 18, 2016

TIME: 6:00 p.m.

PLACE: SCTA
45 Erick Road
Lancaster, PA 17601

PURPOSE: Regular Monthly Public Board Meeting

ATTENDANCE: **Members:** Commissioner Kevin Barnhardt, Bonnie Glover, Cynthia Lonergan, Jeffrey Ouellet, Dennis Rex, Jeffrey Wibberley and June Wolf.

Solicitor: No representation

Staff: David W. Kilmer, Jeffrey Glisson, Laura Hopko, and Melanie Heffner.

Guests: Jane Kochenash – Easton Coach, William Frees and John Doerrman – Amalgamated Transit Union #1345 and Valdis Lacis, Reading Eagle Company

ORDER OF BUSINESS:

1. Call to Order

Chairman Kevin S. Barnhardt called the meeting to order at 6:03 p.m.

2. Public Comment on Agenda Items

None

3. Approval of Minutes of the April 20, 2016 Regular Board Meeting.

Upon motion by Ms. Glover, seconded by Ms. Lonergan, the Board approved the minutes from the April 20, 2016 regular Board Meeting as written.

4. Bills and Communications

Mr. Kilmer mentioned that our Triennial Review is taken place this week. He will have an update at next month's Board meeting. This is the last Triennial for Red Rose and BARTA.

5. Reports of Committees

A. Personnel Committee

No report

B. Operations Committee

No report

C. Finance Committee

Meeting was held at 5:00p.m. on May 18, 2016. Will be discussed under Old Business – Capital Budgets.

D. Marketing Committee

The monthly marketing report was included in the packet.

6. Old Business

A. Approval of Operating and Capital Budgets for FY 2017

Mr. Kilmer mentioned a copy of the draft budget was presented at the April Board meeting for review. The Finance Committee met prior to the meeting to review both the operating and capital budgets proposed. The Budget was slightly revised from last month.

Upon motion by Mr. Rex, seconded by Mr. Ouellet, the Board approved the Operating and Capital Budgets for FY 2017.

B. Approval of the Program of Projects for FFY 2016

Mr. Kilmer mentioned a copy of the draft Program of Projects that includes the level of federal funds apportioned to both the Lancaster and Reading Urbanized Areas was present at the Board meeting last month. A public hearing was also scheduled and occurred prior to this Board meeting to receive any comments or concerns from the public. No public showed for the meeting.

Upon motion by Ms. Lonergan, seconded by Ms. Wolf, the Board approved the Program of Projects for FFY2016.

7. New Business

A. Resolution 3-16 Purchase of Eight (8) Hybrid Buses

Mr. Kilmer mentioned this Resolution is to award the purchase of eight buses for the Lancaster operation to replace eight 2005 Gillig buses that will be at their useful life by the time the new buses are delivered in 2017. These eight buses have already operated over 500,000 miles in service which is a prerequisite for PADOT for funding the state share. The buses will be purchased from Gillig as part of the statewide procurement that was led by SCTA. These will again be electric hybrid buses at a unit cost of \$655,360 for a total cost of \$5,242,880. Funding will be from existing federal grants and the state share has been approved. Delivery is expected by Spring 2017. Staff recommends approval.

Upon motion by Ms. Glover, seconded by Mr. Ouellet, the Board approved Resolution 3-16 Purchase of Eight (8) Hybrid Buses.

B. Resolution 4-16 Award of Contract for Shared Ride Service

Mr. Kilmer mentioned Staff has continued to review and negotiate a new contract with Easton Coach for both the Lancaster and Reading shared ride service. This Resolution would authorize the Executive Director to award and negotiate a contract with Easton Coach Company for the operation of shared ride service in Lancaster and Reading.

Upon motion by Ms. Wolf, seconded by Mr. Rex, the Board approved Resolution 4-16 Award of Contract to Easton Coach for Shared Ride Services for Lancaster and Reading.

C. Proposed Shared Ride Fare Increase for Reading

Mr. Kilmer mentioned due to the expected increase in the cost of providing shared ride service both directly and by contract, plus the high deficit that this service generates, it is necessary again to propose raising the fares for this service. With moving to the Ecolane software this past September, the fares are mileage based rather than trip based as before. A copy of the proposed fares was included in the Board packet. A public hearing notice will be published and final action will be scheduled for the June Board meeting.

D. Financial and Operating Reports for April 2016

Approval of April, 2016 Operating Statement - For the month of April, total ridership in Lancaster showed a 6.4% decrease with fixed route showing a 5.7 % decrease and shared ride showing a 10.8% decrease. For Reading, total ridership showed a 6.3% decrease with fixed route showing a 5.8% decrease and shared ride showing a 12.1% decrease.

Financially for April, for Lancaster, operating revenue was 513,177 combined with operating grants of (\$501,722) for total revenue of \$11,455 against expenses of \$1,449,669 for (\$1,438,214). For Reading, operating revenue was

\$1,366,874 combined with operating grants of (\$2,317,521) for total revenue of (\$950,647) against expenses of \$1,550,446 for (\$2,501,093).

Upon motion by Mr. Wibberley, seconded by Mr. Ouellet, the Board approved the Financial and Operating Reports for April 2016 subject to audit.

8. Public Comment

None

9. Adjournment

With no further business to discuss, the meeting adjourned at 6:22 p.m., upon motion by Ms. Wolf, seconded by Ms. Glover.

Respectfully submitted,



June J. Wolf
Secretary