

**SOUTH CENTRAL TRANSIT AUTHORITY
MINUTES**

DATE: October 19, 2016

TIME: 6:00 p.m.

PLACE: SCTA
1700 N. 11th St.
Reading, PA 19604

PURPOSE: Regular Monthly Public Board Meeting

ATTENDANCE: **Members:** Commissioner Kevin Barnhardt, Bonnie Glover, Gail Landis, Cynthia Lonergan, Jeffrey Ouellet, Dennis Rex, James Schlegel, Timothy Snyder, Jeffrey Wibberley and June Wolf.

Solicitor: Jill Nagy, Summers Nagy Law Offices

Staff: David W. Kilmer, Laura Hopko, Jeffrey Glisson, Greg Downing, Robert Fletcher and Melanie Heffner.

Guests: John Habanec, Amalgamated Transit Union #1241, William Frees and John Doerrman – Amalgamated Transit Union #1345, Mark Glatz – Easton Coach, George Brown, Representative from HACC

ORDER OF BUSINESS:

1. Call to Order

Chairman Kevin S. Barnhardt called the meeting to order at 6:00 p.m.

2. Public Comment on Agenda Items

None

3. Approval of Minutes of the September 21, 2016 Regular Board Meeting.

The Board approved the minutes from the September 21, 2016 regular Board Meeting as written.

4. Bills and Communications

Mr. Kilmer mentioned that a BARTA driver Sandy Guldin has been selected as a recipient of the prestigious “Distinguished Community Partner” award from Threshold Rehabilitation Services, Inc. This award is given in recognition of her support of Threshold and the individuals they help support in their Community Support Services program. She will be recognized at their awards luncheon on Tuesday, October 25.

5. Reports of Committees

A. Personnel Committee

No report

B. Operations Committee

Mr. Schlegel reported the committee met prior to meeting to review comments received for the proposed route and schedule changes for RRTA and BARTA. Will be discussed under New Business, items C and D.

C. Finance Committee

No report

D. Marketing Committee

Ms. Glover reported the monthly marketing report was included in the packet.

6. Old Business

None

7. New Business

A. Award of Schedule Printing Bids

Mr. Kilmer mentioned a total of three bids were received to print schedule books for both Reading and Lancaster. A copy of the bid tabulation was included in the Board packet. Engle Printing of Lancaster submitted the low bid of \$22,500.24 to print 100,000 copies for each location. This price is roughly \$5,000 lower than the bid received last year. Staff recommends approval.

Upon motion by Mr. Rex, seconded by Ms. Lonergan, the Board approved the Schedule Printing Bid to Engle Printing of Lancaster for \$22,500.24.

B. Award of Surplus Vans and Misc. Equipment

Mr. Kilmer mentioned bids have been received for the disposal of seven vans and miscellaneous equipment on the Public Auction Website. A bid tabulation and recommendation for award were given to each board member. A copy of the tabulation is attached to minutes. Staff recommends awarding to the winning bidder.

Upon motion by Mr. Snyder, seconded by Ms. Glover, the Board approved the awarding the Surplus Vans and Miscellaneous Equipment to the winning bidder.

C. Approval of Route and Schedule Changes Proposed for Lancaster

Mr. Kilmer mentioned comments from the public are summarized and a recommendation for changes were presented at the Board meeting for the service being provided by RRTA. A Public Hearing was scheduled for Monday, October 17, 2016 at the RRTA offices. The changes are as follows:

- Route 1/Park City A: Make a minor time point adjustment to improve on-time performance.
- Route 3/Park City C: Adjust route in Sterling Place to follow Pennshire Dr. to Elmshire Dr. to Kentshire Dr. to regular route.
- Route 4/Elm Ave/Parkside: Eliminate this route due to very low ridership and poor performance.
- Route 5/Grandview: Make a minor time point adjustment to improve on-time performance.
- Route 10/Lititz: Adjust route outbound to use McGovern Ave. instead of Liberty St. when leaving Downtown Lancaster. Route will follow Queen St. to McGovern Ave. to Lititz Pike.
- Route 11/Ephrata: Adjust route outbound to use McGovern Ave. instead of Liberty St. when leaving Downtown Lancaster. Route will follow Queen St. to McGovern Ave to Lititz Pike.
- Route 12/New Holland: Make minor time point adjustment to improve on-time performance.
- Route 13/White Horse: Adjust route outbound to travel directly out Chestnut St. to Broad St. to King St. to better serve the E. Chestnut St. corridor.
- Route 15/Willow St.: Eliminate bus stop across from Kendig Square because of safety concerns.
- Route 16/Millersville: Adjust schedule to improve on-time performance.
- Route 17/Columbia: Make minor time point adjustments to improve on-time performance.
- Route 18/Elizabethtown: Adjust outbound regular route to follow Stony Battery Rd. to Indian Springs Dr. to Corporate Blvd. to Stony Battery Rd. to regular route on all trips. The inbound trips will follow same route in opposite direction. We proposed to eliminate the five weekday trips to Nordstrom facility; however, we have decided to not eliminate it at this time and will reevaluate the service to Nordstrom next year.
- Route 20/Greenfield: Add five trips at 6:10p, 6:55p, 7:40p, 8:20p, and 9p to serve HACC and the PA College of Health Sciences.

- Route 21/Gap: We proposed to eliminate the 6:45a, 10:35a & 4:45p due to low performance; however, we have decided to not eliminate it at this time and will reevaluate this route next year. We are proposing to eliminate the 5:05a run on a Saturday but will keep the others.
- Historic Downtown Trolley: Eliminate the last three trips at 6:10p, 6:35p and 6:55p due to low ridership.

Mr. George Brown a representative from HACC stated that the staff and student body appreciate the extra evening hours to allow students the opportunity to have transportation to go to school in the evening.

Upon motion by Mr. Ouellet, seconded by Mrs. Wolf, the Board approved the Route and Schedule Changes proposed for Lancaster.

D. Approval of Route and Schedule Changes Proposed for Reading

Mr. Kilmer mentioned comments from the public are summarized and a recommendation for changes were presented at the Board meeting for the service being provided by BARTA. A Public Hearing was scheduled for Tuesday, October 18, 2016 at the BARTA offices. The changes are as follows:

- Route 1/Temple via 5th St.: Add a later evening trip Monday – Saturday at 10:40p to accommodate workers.
- Route 4/10th & 11th St.: Add time to the schedule to improve on-time performance. Trip frequency will change from 20 minutes to 30 minutes. However, it will stay 20 minutes during the early morning and then go to 30 minutes.
- Route 7/Pennside: We proposed to change bus route to provide service on Cotton St. both inbound and outbound rather than Perkiomen Ave. which is served by the Route 8-Reiffon bus route. However, we have decided to not eliminate it at this time and will reevaluate this route next year.
- Route 8/Reiffon: Add later evening service Monday-Saturday to add trips at 7p, 8p, 9p and 10p to accommodate workers and shoppers. Add time to improve on-time performance, change to 90-minute round trip. Entire schedule will be redone.
- Route 10/Brookline: Add time to schedule to improve on-time performance Monday-Saturday on all trips, change to 45-minute round trip. Entire schedule will be redone.
- Route 11/Mohnton: Adjust running times at time points to improve on-time performance Monday – Saturday.
- Route 14/Wernersville: Eliminate extension to Womelsdorf on the 6a, 6:30a, 7:30a, 12p, 4:30p and 5:30p trips due to very low ridership and performance. Decrease frequency during off-peak hours between 9a to 3p Monday – Saturday to 60-minutes due to low performance and ridership. Keep 30-minute frequency during

peak work hours. Change service to Phoebe Berks to on request in both directions due to low ridership.

- Route 15/Berkshire Mall: Modify route to serve the Giant Shopping Center at State Hill Rd. and Van Reed Rd. to replace service on the Route 16/Broadcasting Square bus that is being modified. Add later evening service Monday-Saturday at 6p, 7p, 8p, 9p and 10p. The route would be modified to serve both Berkshire Mall & Wal-Mart in both directions. Also add service to Snyder Rd. during off-peak hours. The entire schedule will be redone to reflect this change.
- Route 16/Broadcasting Square: Modify route to eliminate service to the Giant on State Hill Rd. and Van Reed Rd. and service to the Wyomissing Hills area due to low ridership and the Berkshire Mall and Wal-Mart along State Hill Rd. that is already served by the Berkshire Mall bus route. This will shorten the route to just serve the Broadcasting Square area with more frequent service. Provide “on request” service to the Veterans Medical Center off Century Blvd. The entire schedule will be redone to reflect this change.
- Route 17/Glenside/Berks Heim: Eliminate trips to Berks Heim at 5:45a, 8:45a & 1:45p due to very low ridership and performance.
- Route 19/Riverside/Cotton St.: Proposed to serve the Cotton Street area with change to Route 7 Pennside and operate Riverside service as a separate route not linked to Cotton St. However, we have decided to not eliminate it at this time and will reevaluate this route next year.
- Route 21/Morgantown Express: Eliminate service on this route Monday-Friday for the two trips being operated due to extremely low ridership and productivity.
- Route 22/Lyon Station/East Penn-Deka: Eliminate the 5:55a and 9:45p trip weekdays and the 9:45p and 10:15p trips on Sundays due to very low ridership and productivity.

Upon motion by Mr. Schlegel, seconded by Mr. Rex, the Board approved the Route and Schedule Changes proposed for Reading.

E. Approval of September, 2016 Operating Statement

For the month of September, total ridership in Lancaster showed a 4.9% decrease with fixed route showing a 5.5% decrease and shared ride showing a .3% decrease. For Reading, total ridership showed a 2.3% decrease with fixed route showing a 2.5% decrease and shared ride showing a 1.1% increase.

Financially for September, Lancaster showed \$833,693 in operating revenue combined with operating grants of \$474,466 for total revenue of \$1,308,159 against total expenses of \$1,295,771 for a surplus of \$12,388 due to low gas prices. For Reading, operating revenues \$737,395 combined with

operating grants of \$413,251 for total revenue of \$1,150,646 against expenses of \$1,190,029 for a loss of \$39,383 all in shared ride services.

Upon motion by Ms. Landis, seconded by Ms. Glover, the Board approved the Financial and Operating Reports for September 2016 subject to audit.

F. Reading Area Transportation Study (RATS)

Commissioner Barnhardt mentioned that he was appointed by SCTA to serve on the RATS Coordinating Committee and has now taken Commission Mark Scotts position so that leaves his position available. Commissioner Barnhardt would like to appoint David Kilmer to serve on behalf of SCTA and Jeff Glisson to be his alternative.

Upon motion by Mr. Snyder, seconded by Ms. Lonergan, the Board approved to appoint Mr. Kilmer and alternate Mr. Glisson to the RATS.

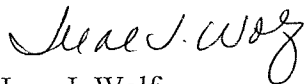
8. Public Comment

None

9. Adjournment

With no further business to discuss, the meeting adjourned at 6:30 p.m., upon motion by Mr. Schlegel, seconded by Mrs. Wolf.

Respectfully submitted,



June J. Wolf
Secretary