

**SOUTH CENTRAL TRANSIT AUTHORITY
MINUTES**

DATE: October 18, 2017

TIME: 6:00 p.m.

PLACE: SCTA
1700 N. 11th St.
Reading, PA 19604

PURPOSE: Regular Monthly Public Board Meeting

ATTENDANCE: **Members:** June Wolf, Bonnie Glover, Cynthia Lonergan (Telephone),
Dennis Rex, James Schlegel, Tim Snyder, Gail Landis.

Solicitor: Jill Nagy, Summers Nagy Law Offices

Staff: David W. Kilmer, Jeffrey Glisson, Robert Fletcher and Laura Hopko

Guests: Mark Glatz – Easton Coach, Bill Frees, John Doerrman, Valdis Lacis - Reading Eagle

ORDER OF BUSINESS:

1. Call to Order

Chairman June Wolf called the meeting to order at 6:03 p.m.

2. Public Comment on Agenda Items

None

3. Approval of Minutes of the September 20, 2017 Regular Board Meeting.

Upon motion by Bonnie Glover, seconded by Mr. Schlegel, the Board approved the September 20, 2017 Board Meeting Minutes.

4. Bills and Communications

None

5. Reports of Committees

A. Personnel Committee

None

B. Operations Committee

None

C. Finance Committee

The Committee met prior to the meeting to discuss the follow-up information provided for the lease of the Franklin Street Station. Discussed under Old Business A.

D. Marketing Committee

Mrs. Landis reported that the monthly marketing report was included in the packet.

Upon motion by Mr. Schlegel, seconded by Mr. Rex, the Board approved the Committee Reports.

6. Old Business

A. Award of Lease Proposal for Franklin Street Station

Mr. Kilmer mentioned one proposal was received for the lease of the Franklin Street Station in Reading from the City of Reading. Staff requested additional information from the City in order to meet the requirements of the RFP. The Finance Committee met prior to the meeting to review the information and provide a recommendation.

Upon motion by Mr. Snyder, seconded by Ms. Glover, the Board rejected the proposal for the lease of the Franklin Street Station to the City of Reading and recommended that staff re-issue the RFP as soon as possible.

7. New Business

A. Fiscal Year Summary

Mr. Kilmer mentioned a copy of the fiscal year comparison for the last five years was included in the packet for review. No action is required.

B. Award of Service Truck for Lancaster

Mr. Kilmer mentioned this purchase would be for a 2018 Chevrolet Silverado 3500HD SRW pick-up truck with the Reading Classic II Service Body for the maintenance department in Lancaster to replace a 2002 GM truck that is well beyond its useful life. The price is from the state contract at \$64,037.15 that would be supplied by Whitmoyer Auto Group in Mount Joy, PA. Staff recommends approval.

Upon motion by Mr. Schlegel, seconded by Ms. Glover, the Board Approved the award of service truck for Lancaster to Whitmoyer Auto Group for \$64,037.15.

C. Award of Ventrac Unit for Reading

Mr. Kilmer requested this item be added to the agenda for the purchase of another Ventrac snow removal unit due to receiving late pricing from the vendor. The price is \$33,858.46 off the state contract.

Upon motion by Mr. Snyder, seconded by Ms. Glover, the Board Approved the award of the Ventrac unit for Reading to for \$33,858.46.

C. Approval of September, 2017 Operating Statements

For the month of September, total ridership in Lancaster showed an 11.1% decrease with fixed route showing a 12.0% decrease and shared ride showing a 4.8% decrease. For Reading, total ridership showed a 3.7% decrease with fixed route showing a 3.4% decrease and shared ride showing a 7.1% decrease. Total ridership for the month was 379,775 for fixed route and 41,655 for shared ride for a total of 421,430 rides for the month of September, 2017 compared to 451,842 rides last September for a decrease of 6.7% overall.

Financially for September 2017, Lancaster showed \$784,885 in operating revenue combined with operating grants of \$262,581 for total revenue of \$1,047,466 against total expenses of \$1,034,197 for a net gain of \$13,268 on shared ride. For Reading, operating revenues \$756,240 combined with operating grants of \$586,769 for total revenue of \$1,343,009 against expenses of \$1,361,917 for a net loss of \$18,908 for Special Services. For the fiscal year, total revenues are \$2,390,475 while expenses are \$2,396,115 for a net loss of \$5,640 after three months.

Upon motion by Mr. Rex seconded by Ms. Glover, the Board approved the Financial and Operating Reports for September 2017 subject to audit

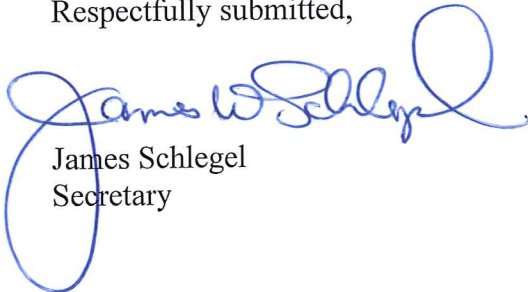
8. Public Comment

None

9. Adjournment

With no further business to discuss, the meeting adjourned at 6:32 p.m., upon motion by Mr. Snyder, seconded by Mr. Schlegel.

Respectfully submitted,



James Schlegel
Secretary