

**SOUTH CENTRAL TRANSIT AUTHORITY
AGENDA**

DATE: October 18, 2017

TIME: 6:00 PM

PLACE: 1700 N. Eleventh Street
Reading, PA

PURPOSE: Regular Monthly Meeting

ORDER OF BUSINESS:

1. Call to Order
2. Public Comment on Agenda Items
3. Approval of the Minutes of the September 20, 2017 Regular Board Meeting
4. Bills and Communications
5. Reports of Committees
 - A. Personnel Committee – Jeff Ouellet, Chair
 - B. Operations Committee – Bonnie Glover, Chair
 - C. Finance Committee – Timothy Snyder, Chair
 - D. Marketing Committee – Gail Landis, Chair
6. Old Business –
 - A. Award of Lease Proposal for Franklin Street Station
7. New Business
 - A. Fiscal Year Summary
 - B. Award of Service Truck for Lancaster
 - C. Approval of September, 2017 Operating Statement
8. Public Comment
9. Adjournment

SOUTH CENTRAL TRANSIT AUTHORITY
AGENDA REPORT
October 18, 2017

1. Minutes - The minutes of the September 20, 2017 public meeting are enclosed with the Agenda for your review.
2. Committee Reports -
 - A. Personnel Committee – No report.
 - B. Operations Committee – No report.
 - C. Finance Committee – The Committee met prior to the meeting to discuss the follow-up information provided for the lease of the Franklin Street Station.
 - D. Marketing Committee - Monthly marketing report is included in the packet.
3. Old Business
 - A. Award of Lease Proposal for the Franklin Street Station – One proposal was received for the lease of the Franklin Street Station in Reading from the City of Reading. Staff requested additional information from the City in order to meet the requirements of the RFP. The Finance Committee met prior to the meeting and a recommendation will be presented at the meeting.
4. New Business
 - A. Fiscal Year Summary – A copy of the fiscal year comparison for the last five years is included in the packet for your review. No action is required.
 - B. Award of Service Truck for Lancaster - This purchase would be for a 2018 Chevrolet Silverado 3500HD SRW pick-up truck with the Reading Classic II Service Body for the maintenance department in Lancaster to replace a 2002 GM truck that is well beyond its useful life. The price is from the state contract at \$64,037.15 that would be supplied by Whitmoyer Auto Group in Mount Joy, PA. Staff recommend approval.
 - C. Approval of September, 2017 Operating Statements - For the month of September, total ridership in Lancaster showed an 11.1% decrease with fixed route showing a 12.0% decrease and shared ride showing a 4.8% decrease. For Reading, total ridership showed a 3.7% decrease with fixed route showing a 3.4% decrease and shared ride showing a 7.1% decrease. Total ridership for the month was 379,775 for fixed route and 41,655 for shared ride for a total of 421,430 rides for the month of September, 2017 compared to 451,842 rides last September for a decrease of 6.7% overall.

Financially for September, 2017, Lancaster showed \$784,885 in operating revenue combined with operating grants of \$262,581 for total revenue of \$1,047,466 against total expenses of \$1,034,197 for a net gain of \$13,268 on shared ride. For Reading, operating revenues \$756,240 combined with operating grants of \$586,769 for total revenue of \$1,343,009 against expenses of \$1,361,917 for a net loss of \$18,908 for Special Services. For the fiscal year, total revenues are \$2,390,475 while expenses are \$2,396,115 for a net loss of \$5,640 after three months.