

**SOUTH CENTRAL TRANSIT AUTHORITY  
MINUTES**

DATE: September 20, 2017

TIME: 6:00 p.m.

PLACE: SCTA  
45 Erick Road  
Lancaster, PA 17601

PURPOSE: Regular Monthly Public Board Meeting

ATTENDANCE: **Members:** Kevin Barnhardt, Bonnie Glover, Cynthia Lonergan, Jeffrey Ouellet, Dennis Rex, James Schlegel, and June Wolf.

**Solicitor:** Sean Summers, Summers Nagy Law Offices

**Staff:** David W. Kilmer, Gregory Downing, Jeffrey Glisson, and Melissa Shultz

**Guests:** William Frees and John Doerrman, – Amalgamated Transit Union #1345, John Habenac, William Stauffer, Kelly Kutzer and Paul Bischoffberger – Amalgamated Transit Union #, Mark Glatz – Easton Coach.

ORDER OF BUSINESS:

1. Call to Order

Chairman June Wolf called the meeting to order at 6:00 p.m.

2. Public Comment on Agenda Items

None

3. Approval of Minutes of the July 19, 2017 Regular Board Meeting.

Upon motion by Commissioner Barnhardt, seconded by Ms. Glover, the Board approved the July 19, 2017 Board Meeting Minutes.

4. Bills and Communications

Mr. Kilmer mentioned the correspondence that was given to Cumberland-Dauphin-Harrisburg Transit Authority from Central Pennsylvania Transportation Authority (CPTA). They stated that they are encouraged by their resolution seeking to establish a joint board of directors committee to focus on the advancement of regionalization. They offer to host the kick-off meeting at their corporate York facility. CPTA Board of Directors recommends that one of the preliminary agenda items at the first meeting be the current fiscal and operational status of the CAT organization. Recognizing that the CAT organization has no fiscal safety net, the CPTA board is interested in discussing solutions on how the CAT organization could weather an unforeseen fiscal storm.

5. Reports of Committees

A. Personnel Committee

None

B. Operations Committee

None

C. Finance Committee

The Finance Committee met prior to the meeting to discuss the proposal received for the lease of the Franklin Street Station.

D. Marketing Committee

Mr. Kilmer reported that the monthly marketing report was included in the packet. Also mentioned in the packet is a copy of the announcement for our 25 cent rides for the entire month of October on BARTA and RRTA.

Upon motion by Ms. Glover, seconded by Commissioner Barnhardt the Board approved the Committee Reports.

6. Old Business

None

7. New Business

A. Resolution 11-17 Purchase of Ten Buses for Reading

Mr. Kilmer mentioned there are currently ten buses operating in Reading that are considered to be beyond their useful life that are slated to be replaced with this purchase. The ten buses will be all 35' buses with the BAE hybrid system at a per unit cost of \$663,571 based on the current contract with Gillig bus. The total purchase price will be \$6,635,710 and the federal and state funds are in place for this purchase. Delivery is expected in Fall, 2018. Staff recommends approval.

Upon motion by Commissioner Barnhardt, seconded by Mr. Rex, the Board approved Resolution 11-17 purchase of ten buses for Reading.

B. Resolution 12-17 Consolidated Capital Grant Application PADOT

Mr. Kilmer mentioned this is for the state capital grant application to reflect the funding levels and projects approved by PennDOT for FY 2018. Staff recommends approval.

Upon motion by Mr. Rex, seconded by Mr. Ouellet, the Board Approved Resolution 12-17 Consolidated Capital Grant Application PADOT.

C. Award of Bids for Disposal of Obsolete Vehicles and Parts.

Mr. Kilmer mentioned there are currently seven buses and two paratransit vehicles in Lancaster and spare bus parts that have been placed for bid on the public auction website. The bids were due today. Staff recommends the award of the following:

Vehicle	Buyer	Winning Bid
2009 Ford E450 Phoenix	Debbie Brown	\$3,720
2012 Ford E450 Challenger	James MGrady	\$4,520
2005 Gillig Phantom	Lauren Landskroener	\$2,420
2005 Gillig Phantom	Jose Martinez-Mollinedo	\$3,720
2005 Gillig Phantom	Shontavia Bolton	\$760
2005 Gillig Phantom	Jose Martinez-Mollinedo	\$2,020
2005 Gillig Phantom	Lauren Landskroener	\$5,000
2005 Gillig Phantom	Jose Martinez-Mollinedo	\$6,000.99
1999 SEFAC	Brent Hall	\$4,510
1999 SEFAC	Nathan Croff	\$5,010
1999 SEFAC	Brent Hall	\$4,510
Opus bus parts	Christopher Royal	\$210
Opus Bus Parts	Christopher Royal	\$100.00

Upon motion by Ms. Lonergan, seconded by Ms. Glover, the Board approved to award the above bidders of the obsolete vehicles and parts.

D. Approval of Annual Agreement with Millersville University

Mr. Kilmer mentioned this is the annual service agreement with Millersville University to provide the on-campus and Park City Express service for the university. The agreement will cover the 2017-18 school year and only operates when school is in session. The rate is based on the CPI-Transportation Index for the prior year, which increased 1.8% for a rate of \$55.14 per hour for the school year. Staff recommends approval.

Upon motion by Ms. Glover, seconded by Ms. Lonergan, the Board approved the Annual Agreement with Millersville University.

E. Resolution 13-17 Award of Lease Proposal for Franklin Street Station

Mr. Kilmer mentioned that one proposal was received for the lease of the Franklin Street Station in Reading. The proposal was received from the City of Reading. Resolution 13-17 was deferred to a later date.

F. Approval of July and August, 2017 Operating Statements

For the month of July, total ridership in Lancaster showed an 5.4% decrease with fixed route showing a 5.9% decrease and shared ride showing a 3.1% decrease. For Reading, total ridership showed a 5.4% decrease with fixed route showing a 5.3% decrease and shared ride showing a 6.5% decrease. Total ridership for the month was 356,590 for fixed route and 43,311 for shared ride for a total of 399,901 rides for the month of July, 2017 compared to 422,665 rides last July for a decrease of 5.4% overall.

Financially for July 2017, Lancaster showed \$841,455 in operating revenue combined with operating grants of \$506,513 for total revenue of \$1,347,968 against total expenses of \$1,316,763 for a net gain of \$31,205 on shared ride. For Reading, operating revenues \$728,623 combined with operating grants of \$496,246 for total revenue of \$1,224,869 against expenses of \$1,253,564 for a net loss of \$28,695 for Special Services.

Upon motion by Mr. Ouellet seconded by Ms. Glover, the Board approved the Financial and Operating Reports for July 2017 subject to audit

For the month of August, total ridership in Lancaster showed a 7.8% decrease with fixed route showing a 9.1% decrease and shared ride showing a 0.2% increase. For Reading, total ridership showed a 4.2% decrease with fixed route showing a 4.3% decrease and shared ride showing a 3.0% decrease. Total ridership for the month was 398,033 for fixed route and 47,838 for shared ride for a total of 445,871 rides for the month of August, 2017 compared to 472,582 rides last August for a decrease of 5.7% overall.

Financially for August, 2017, Lancaster showed \$865,933 in operating revenue combined with operating grants of \$638,447 for total revenue of \$1,504,380 against total expenses of \$1,542,559 for a net loss of \$38,179 on shared ride. For Reading, operating revenues \$829,650 combined with operating grants of \$476,171 for total revenue of \$1,305,821 against expenses of \$1,190,072 for a net gain of \$115,749 for Special Services.

Upon motion by Commissioner Barnhardt seconded by Mr. Schlegel, the Board approved the Financial and Operating Reports for August 2017 subject to audit.

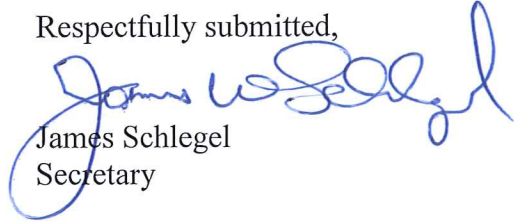
## 8. Public Comment

Mr. Habanec, President of Local ATU #1241 gave a brief introduction on the historical formation of the ATU and the safety standards over the years. Mr. Habanec shared a copy of a National Resolution to End Fatalities and Injuries Resulting from Poor Transit Bus Design. Mr. Habanec requested to the Board for the ATU #1241 and SCTA initiate discussion as outlined in the resolution on safety concerns.

9. Adjournment

With no further business to discuss, the meeting adjourned at 6:27 p.m., upon motion by Commissioner Barnhardt, seconded by Mr. Schlegel.

Respectfully submitted,



James Schlegel  
Secretary