

SOUTH CENTRAL TRANSIT AUTHORITY

MINUTES

DATE: October 19, 2022

TIME: 6:00 PM

PLACE: Hybrid Meeting (Reading)

PURPOSE: Regular Monthly Meeting

ATTENDANCE: Members: Commissioner Kevin Barnhardt, Bonnie Glover, Ineavelle Ruiz, Gail Landis, Cheryl Love, Jeffrey Ouellet, Joy Ashley, and James Schlegel

Solicitor: Jill Nagy, Summers Nagy Law Offices

Staff: Gregory Downing, Laura Hopko, Jeffrey Glisson, Sharon Stephens, Dominique Thompson, Lauri Ahlskog, Keith Boatman, and Paola Peguero.

ORDER OF BUSINESS

1. Call to Order

Commissioner Kevin Barnhardt called the meeting to order at 6:00 P.M

2. Changes to Agenda

None

3. Public Comment on Agenda Items

None.

4. Approval of the Minutes from the September 21, 2022 Regular Board Meeting

The minutes from September 21, 2022 Regular Board meeting were approved by consensus with no objections.

5. Bills and Communications

None.

6. Reports of Committees

- A. Personnel Committee – No Report
- B. Operations Committee – Monthly performance report included in packet.
- C. Finance Committee – None
- D. Marketing Committee – Monthly marketing report included in packet.

Upon motion by Ms. Landis, seconded by Ms. Glover, the Board approved the Reports of Committees.

7. Old Business

None.

8. New Business

A. Approval of Agreement for Support and Critical Spares for the Microwave System from Erick Road Administration Offices to Queen Street Station –

This agreement is for spares, support and licensing for the system including some hardware that is needed for the computer network communication between the two buildings. This system gives the ability to monitor all cameras and other security equipment from the Lancaster Operations location. Pricing was obtained from Radio Maintenance, Inc., Reading, which supplies this equipment off the state contract at a total cost of \$26,815. Staff recommends approval.

Upon motion by Mr. Schlegel, seconded by Ms. Ashley, the Board approved the Agreement for Support and Critical Spares for the Microwave System from Erick Road Administration Offices to Queen Street Station.

B. Approval of Agreement with Berks County for the UPWP –

This is a two-year agreement (retroactive) from July 1, 2022 through June 30, 2024 for SCTA to conduct planning activities under Unified Planning Work Program (UPWP) utilizing FTA planning funds that are dedicated to the region. The contract time is retroactive to July 1, 2022, due to revisions in the agreement by PennDOT. Staff recommended approval.

Upon motion by Ms. Glover, seconded by Ms. Love, the Board approved executing the Agreement with Berks County for the UPWP.

C. Award for Surplus Vehicle Bids –

Bids for the Sale of Surplus Vehicles were received. Based on the bids and summary distributed to the Board, staff recommended awards to Duan Marion of Dohn Community High School, for \$41,250.00

Upon motion by Ms. Glover, seconded by Ms. Ruiz, the Board approved the Sale of the Surplus Vehicles to Duan Marion for \$41,250.00.

D. Resolution 22-2022, Authorizing the Execution of an Agreement for the Sale of Real Estate—“Air Rights” for the Queen Street Parking Garage –

At its December 15, 2021 meeting, the SCTA Board authorized the execution of an option agreement with Eberly Myers LLC for the sale of the air rights over the Queen Street Parking Garage for \$790,000. SCTA and Eberly Myers have completed negotiations for the final Agreement for the sale of the Air Rights. A copy of the final negotiated Agreement signed by Eberly Myers was included in the Board packet for review. The attached agreement was reviewed by the law firm of Stevens and Lee. It is still the intent of Eberly Myers to build condos on top of the Garage with at least four floors being constructed. The execution of this Agreement is subject to the review and concurrence by the FTA and PennDOT. Staff requested approval for the Executive Director to sign the Agreement.

Upon motion by Mr. Schlegel, seconded by Mr. Ouellet, the Board approved Resolution 22-2022.

E. Approval of September Operating Statements -

For the month of September, ridership in Lancaster showed an 18.4% increase with fixed route showing a 19.5% increase and shared ride showing a 11.8% increase. For Reading, ridership showed a 12.0% increase with fixed route showing a 12.6% increase and shared ride showing a 4.6% increase. Total ridership was 278,062 for fixed route and 27,996 for shared ride for a total for the month of September of 306,058 compared to 267,653 rides last September for an increase of 38,405 passengers overall.

Financially for September 2022, Lancaster recorded \$509,379 in operating revenue combined with operating grants of \$858,467 for total revenue of \$1,367,846 against total expenses of \$1,589,795. For Reading, operating revenues of \$498,267 combined with operating grants of \$906,625 for total revenue of \$1,404,893 against expenses of \$1,584,916. For the third month of the fiscal year, operating revenue is at 106% of projected budget and operating grants are 95% for total revenue of 99% of the projected budget compared to expenses at 94% of projected budget.

Upon motion by Ms. Landis, seconded by Ms. Glover, the Board approved the September Operating Statement, subject to audit.

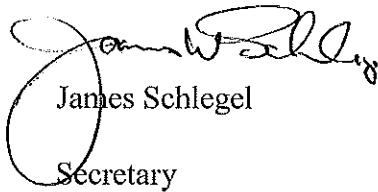
9. Public Comment

None

10. Adjournment

With no further business to discuss, the meeting adjourned at 6:12 p.m., upon motion by Ms. Glover, seconded by Ms. Landis.

Respectfully Submitted,


James Schlegel
Secretary