

**SOUTH CENTRAL TRANSIT AUTHORITY
MINUTES**

DATE: March 15, 2023
TIME: 6:00 PM
PLACE: Hybrid Meeting (Lancaster)
PURPOSE: Regular Monthly Meeting
ATTENDANCE: Members: June Wolf, Jessica Jones, Bonnie Glover, Ineavelle Ruiz, Gail Landis, Jeffrey Ouellet, Joy Ashley, Timothy Snyder, Cheryl Love and James Schlegel

Solicitor: Jill Nagy, Summers Nagy Law Offices

Staff: Gregory Downing, Laura Hopko, Jeffrey Glisson, Keith Boatman, Dominique Thompson, Sharon Stephens.

Guest: Patty McKenna with ATU Local 1241, and Mike Golembiewski

ORDER OF BUSINESS

1. Call to Order
Chairwoman June Wolf called the meeting to order at 6:00 P.M

2. Changes to Agenda
None

3. Public Comment on Agenda Items
None

4. Approval of the Minutes from the February 15, 2023 Regular Board Meeting
Upon motion by Ms. Glover, second by Ms. Ashley, the Board approved the February 15, 2023 Regular Board Meeting minutes.

5. Bills and Communications
None

6. Reports of Committees
 - A. Personnel Committee – No Report
 - B. Operations Committee – Monthly performance report included in packet

- C. Finance Committee – No Report
- D. Marketing Committee – Monthly marketing report included in packet

Upon motion by Mr. Schlegel, seconded by Mr. Ouellet, the Board approved Reports of Committees.

- 7. Old Business
 - None

- 8. New Business

- A. Approval of Supplemental Payment to Easton Coach for FY 2023 and Exercise the First Option Year of the Five Year Contract –**

In accordance with the contract with Easton Coach, the rate increase for FY 2023 is 3% in variable and fixed rates. To increase all Easton Coach Driver starting wages to \$15.00 per hour starting immediately, SCTA has calculated this amount would cover this cost for this time. SCTA has sufficient funding available to cover this cost. For the First of Three Option Years of this Contract (July 1, 2023-June 30, 2024), Easton Coach rate increase includes blended FY2023-24 rate increase of 4.5%, starting 7/1/23, allocated as follows: **Fixed Rate** – 3.0% increase starting 7/1/23 and a **Variable Rate** – 5.3% increase starting 7/1/23.

Upon motion by Mr. Ouellet, seconded by Ms. Glover, the Board approved Supplemental Payment to Easton Coach for FY 2023 of \$75,000.00 and Exercise the First Option Year of the Five Year Contract

- B. Resolution 04-2023 Award of Electric Supply Services –**

Proposals were solicited to supply electric power services for all facilities operated by SCTA. SCTA received Four Statement of Qualifications from Bidurenergy, Constellation, Direct Energy and WGL Energy. After a review of qualifications from the review team, three of the firms were selected to provide quotes. Based on the proposals and summary distributed to the Board, staff recommends awards to WGL Energy who submitted the lowest Total All Inclusive Fixed Rate for the supply of electric power at a rate of \$0.07881 cents for a contract term of Thirty Six (36) months beginning in April 2023.

Upon motion by Mr. Schlegel, seconded by Mr. Ouellet, the Board approved Resolution 04-2023 Award of Electric Supply Service to WGL Energy.

- C. Award of Diesel Fuel Bid –**

Bids were requested from firms for the supply and delivery of Biodiesel B-2 blend of ultra-low sulfur diesel fuel to meet 100% of the monthly diesel fuel requirement. South Central Transit Authority (SCTA) acted as the lead agency on behalf of

Lebanon Transit (LT), Lebanon, PA; and the Susquehanna Regional Transportation Authority (SRTA), York, PA Operations, to solicit bids for a contract to supply diesel fuel to support their operations.

Four bids were received in response to the invitation for bid: Edris Oil, York, PA; Gladieux/Sunoco, Fort Wayne, IN; Guttman Energy, Belle Vernon, PA; and Diesel Direct, Grantville, PA. The bids received were evaluated based on the criteria described in the IFB.

Staff recommended awarding the contract for the supply and delivery of Biodiesel B-2 blend of ultra-low sulfur diesel fuel to Edris Oil Service, York, PA, with the term of a base period of one (1) year at a per gallon cost of \$2.688 (w/Additive) and \$2.673 (w/o Additive).

Staff recommended awarding the option for a one (1) year extension of the contract for the supply and delivery of Biodiesel B-2 blend of ultra-low sulfur diesel fuel to Edris Oil Service, York, PA at a per gallon cost of \$2.671 (w/Additive) and \$2.656 (w/o Additive).

Upon motion by Ms. Glover, seconded by Ms. Landis, the Board approved Award of Diesel Fuel to Edris Oil Service.

- D. Approval of February Operating Statement-** For the month of February, ridership in Lancaster showed a 17.5% increase with fixed route showing a 18.4% increase and shared ride showing a 12.5% increase. For Reading, ridership showed a 17.9% increase with fixed route showing a 18.2% increase and shared ride showing a 13.4% increase. Total ridership was 247,559 for fixed route and 26,836 for shared ride for a total for the month of February of 274,395 compared to 233,044 rides last February for an increase of 41,351 passengers overall.

Financially for February 2023, Lancaster recorded \$477,131 in operating revenue combined with operating grants of \$846,609 for total revenue of \$1,323,740 against total expenses of \$1,535,730. For Reading, operating revenues of \$532,479 combined with operating grants of \$841,136 for total revenue of \$1,373,615 against expenses of \$1,557,515. For the eighth month of the fiscal year, operating revenue is at 100% of projected budget and operating grants are 96% for total revenue of 97% of the projected budget compared to expenses at 97% of projected budget.

Upon motion by Mr. Ouellet, seconded by Mr. Snyder, the Board approved the February Operating Statement, subject to audit.

9. Public Comment
None

10. Adjournment

With no further business to discuss, the meeting adjourned at 6:26 p.m., upon motion by Mr. Barnhardt, seconded by Ms. Ruiz.

Respectfully Submitted,



Gail Landis

Secretary